

4.4.2 Procedures and policies for maintaining and utilizing Physical, academic and support facilities:-

The institution is well aware about the fast pace changes that the teaching-learning process is undergoing. It realizes that to make the process of teaching-learning effective, infrastructure plays a very important role. The college consistently strives for the holistic development of the students. Central co-ordination of facility allocation and maintenance ensures effective and efficient use of Physical infrastructure and academic facilities. The physical facilities such as girls-common room, laboratories, class-rooms, library, and girls-hostel are maintained by housekeeping under the supervision of Cleanness Committee and Head of the Department respectively. College has a well equipped library with the seating capacity of 40-50 students. At the time of admission students are issued library cards which will be valid till their final semester. The classrooms are facilitated to the students in working days as well made available to Haryana Staff Selection Commission and Haryana Board of School Education during vacations and holidays for conducting exams. There are many laboratories in college like Chemistry, Physics, Zoology, Botany, Computer and English language. The Computers Lab offers proficiency programmes in information technology. Athletic meet is organised yearly by

Department of Sports. The College has a ground including volley ball and basket ball courts where outdoors sports activities are held. The college also has an indoor stadium for badminton, table tennis etc. The sports committee of the College is in-charge of the sports complex and equipments. The committee supervises and housekeeping staff is assigned for maintenance and repair works. A student friendly canteen is run inside college premises. Hygienic food is made available at affordable rates. The canteen is open on all working days. Central timetable is designed by the time-Table committee after inviting suggestions from different departments keeping in view the maximum utilization of available resources.