



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	GOVT. COLLEGE FOR WOMEN, NARNAUL
Name of the head of the Institution	Sh. M.S. Yadav
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01282250260
Mobile no.	9416150193
Registered Email	gcw_narnaul@yahoo.co.in
Alternate Email	gcwenn190500@gmail.com
Address	Behroar road
City/Town	NARNAUL
State/UT	Haryana
Pincode	123001
<b>2. Institutional Status</b>	

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Sh. R.P.Yadav
Phone no/Alternate Phone no.	01282250260
Mobile no.	9416150193
Registered Email	gcw_narnaul@yahoo.co.in
Alternate Email	gcwnn190500@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://gcwnarnaul.ac.in/Home">http://gcwnarnaul.ac.in/Home</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://gcwnarnaul.ac.in/Home">http://gcwnarnaul.ac.in/Home</a>

### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.13	2003	21-Mar-2003	20-Mar-2008
2	B	2.13	2015	15-Nov-2015	14-Nov-2020

<b>6. Date of Establishment of IQAC</b>	10-Jun-2017
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Minutes of IQAC	10-Jun-2017 1	9
Minutes of IQAC	31-Oct-2017	9

	1	
To improve the infrastructural facilities in the college campus.	31-Oct-2017 1	9
Feedback form Students	18-Sep-2017 7	108
Value added course on Beauty Culture for students under WSDC	18-Sep-2017 15	45

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GCW NARNAUL	Scholarship (Stipend) for SC students	DGHE Haryana	2017 365	10962000
GCW NARNAUL	Haryana State Meritorious Incentive Scheme FOR UG	DGHE Haryana	2017 365	60000
GCW NARNAUL	Haryana State Meritorious Incentive Scheme FOR PG	DGHE Haryana	2017 365	37000
GCW NARNAUL	Scholarship under Graduate Girls Scheme	DGHE Haryana	2017 365	30000
GCW NARNAUL	Earn While You Learn	DGHE Haryana	2017 365	100000
GCW NARNAUL	Lab Upgradation	DGHE Haryana	2017 365	150000
GCW NARNAUL	Women Study Development	DGHE Haryana	2017 365	100000
GCW NARNAUL	Sports	DGHE Haryana	2017 365	148000

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

<b>10. Number of IQAC meetings held during the year :</b>	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View Uploaded File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

All heads of departments and incharges of cells, Committees etc. were instructed to prepare academic Calendar. Value added course for students on beauty culture and reasoning by WSDC. Emphasis were laid on using ICT and participative method of teaching. Two class rooms were developed as per ICT enabled norms. Grants were utilized for upgradation of Lab.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Enhancing Extension activities, communication skills of the students and developing their overall personality regarding national, social and institutional responsibilities.	A large number of extension activities like seminars and workshops on communication skills, creative writing, career opportunities, etc were conducted. JAN Chetna Rallies on gender sensitizing issues, voter awareness, Aids, First aid, Disaster management training etc were conducted to impart ethical, moral and universal values among the students. Value Added programs on Beauty Culture and Reasoning were conducted for students under WSDC. Further Human Rights and Legal Awareness were conducted for capability enhancement of the students.
Promotion of research activities among the faculty members and the students.	The faculty members were motivated by IQAC to publish quality research papers and total thirty six papers were published in International National Journals and twenty three papers were presented in Seminar/Conferences. Six faculty members were attained faculty development programme/ Refresher/Orientation course.

Enhancing quality education through ICTs, field projects, Seminars, workshops, assignments etc.	Two smart classrooms were established to impart quality education through ICT mode of teaching. Mentor -mentee group were created to help both the weak and advanced students along with regular classes, tests, assignments etc were held to enhance the subject skills of the students. Participative method of teaching was encouraged by organizing seminars, workshops, quizzes, group discussion, PPTs etc.
Planning Academic calendar	All the Heads of the Dept. prepared implementation academic calendars specifying their academic and extension activities and strictly adhered to it. Thus helping in imparting quality education to the students.
Career Guidance to make students of all streams(Commerce, Science and Arts) aware of opportunities of Career and higher education after they complete graduation.	For the holistic development of the students various extension lectures and training programmes were organized to make them aware about the career opportunities after graduation.
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Chairman of IQAC</td> <td>31-Oct-2017</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Chairman of IQAC	31-Oct-2017
Name of Statutory Body	Meeting Date				
Chairman of IQAC	31-Oct-2017				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2018				
Date of Submission	23-May-2018				
<b>17. Does the Institution have Management Information System ?</b>	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	A Management Information System module is operational under the aegis of Department of Higher Education, Haryana. The MIS keeps a continuous supply of information from the DGHE. It incorporates decision support system, virtual office knowledge base system				

for the entire organization. MIS is used for primary identification of problems and possible solutions. It helps the college and the Department to pinpoint the location of problems and causes. It provides an organizational data of the Regular contractual employees. It helps the college for coordination, control, analysis and visualization of information. It also provides the data of planning, designing, developing and evaluating the information system. It helps to process and to interpret massive amount of data from multiple sources and generate procured information regarding teacher's day to day lectures, weekly reports, Verification of employees, transfer/deputation report, leave data, NOC for various domain, workload Assessment report, faculty position teaching and nonteaching online DPR classes report and court cases of all type of grievances.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum Planning and Implementation Course curriculum is finally approved by the academic council of the university and displayed on the university website.

At the beginning of each year the affiliating university gives academic calendar and guidelines about the dates of Commencement of the semester, end of the semester, Practical examinations, holidays are also regulated by university calendar. . IQAC of the college has developed a good mechanism for well planned curriculum delivery and its documentation. College has Committees or departments responsible for designing and following the curriculum. The Academic Planning Starts with very beginning of every academic session. Time table is prepared before the commencement of the Classes. The draft of the time-

table is usually prepared by time- table IN charges of each-stream. After Compilation the time tables of every department, it is forwarded to the principal for approval, After the approval of the principal, it is displayed on the notice board of the college. IQAC monitors that all the on the departments make their lesson Plan Specifying their academic and extension activities and adhere to it. To make teaching effective, more and more use of ICT and interactive method of teaching is focused and implemented by arranging field tours, using PPTS, LCD Projectors, forming of mentor - mentee groups, doubt clearing classes, Class-Assignments, weekly Tests for all students, Enrichment of learning is specially emphasized by arranging extension lectures by experts.

Workshops, seminars, extempore speech, group discussion, quizzes etc, are frequently arranged .So the students may grasp and learn the contents of the curriculum extensively as well as intensively. For overall quality enhancement the faculty members are motivated do Participate in seminar, workshop, conferences , short term faculty development programmes and three week

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programmes such as Orientation courses and Refresher Courses etc. Faculty members are also motivated to participate in research and extension activities. All the academic activities are monitored by IQAC. IQAC feels that the evaluation of the students must apprise them for their weakness. College administration always works for the scope of improvement by Class-Tests, assignments, Projects, Paper presentation, PPTs are taken from the students and marks of internal assessment are awarded on the performance of the students in the class. IQAC of the college is committed to zero tolerance towards copying to ensure quality education. Sometimes it leads to low pass percentage also but IQAC of the college insists on the quality education.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	ENGLISH	01/07/2017
MSc	MATHEMATICS	01/07/2017
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	ENGLISH	01/07/2017
MSc	MATHEMATICS	01/07/2017

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	1032	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
00	Nil	0
<a href="#">View Uploaded File</a>		

#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	0
<a href="#">View Uploaded File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
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Teachers	Yes
Employers	Nil
Alumni	Nil
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

Feedback is an essential element of the learning process. IQAC of the college feels that strong feedback system and students satisfaction surveys are very essential, for the growth of the institution and healthy environment to cater quality education to the satisfaction of the all the students. IQAC of the college has planned, developed and executed a strong feedback system of its own. Complaint and suggestion boxes have been installed at the administrative block in the college. It organizes feedback from students and parents for self evaluation and improvement. Random feedback from the students is carried out towards the end of the session on curriculum regarding infrastructure available in the college. Teaching method of the teachers and their performance is also evaluated through the process of feedback. Random student satisfaction surveys are also made in each semester. Parents - Teachers meetings are also organized to discuss overall development of the students, during such meetings parents and teachers can discuss about strong and weak areas of the particular student. Grievances Redressal cell for students as well as staff, Anti Ragging cell , Prevention of Sexual Harassment Cells for staff and students have been created to redress the grievances of the students and employees and to provide healthy, hearty, free and secure environment for all the students and staff members for quality education. Such type of healthy environment is must for holistic development and multifarious development of young budding personalities. Grievances Redressal cell of the College takes care of the grievances and the feedback system of the college help for necessary improvement in the teaching and learning process. Applications and the complaints received in complaint box are monitored, scrutinized and analyzed by the cell and are taken up with the concerned authorities, teachers, departments, Principal etc. After proper disposal of the issues, Complainant students are informed about action taken and resolution. Feedback received from students is also analyzed and utilized and the valuable suggestions of them are given due considerations, discussed in the staff meeting.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	2720	3500	2289
BCom	Commerece	544	742	491
BSc	Non-Medical & Medical	820	1312	640
MA	English	40	77	40
MA	Hindi	80	105	73
MA	Pol Science	80	112	76
MSc	Mathematics	40	67	40



**2.2 – Catering to Student Diversity**

## 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	3552	295	50	0	31

**2.3 – Teaching - Learning Process**

## 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
81	10	2	2	2	2

[View File of ICT Tools and resources](#)[View File of E-resources and techniques used](#)

## 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a well structured mentoring system. Every department assigns a tutor to maintain the profile of the students through CIMS to monitor their academic and soft skills gaps and progress. Small batches are allotted to the tutors who are personally guided and counseled by them. On the basis of their academic and personal record they are categorized. The Institution follows the students - tutor mechanism in all the classes. The Tutor provides them individual attention and one to one counseling to address their personal, emotional, professional, social issues which also help to reduce the dropout rate. Performance of the students is regularly monitored by the tutors and suitable corrective measures are taken as and when required. Thereafter suitable remedial means like extra classes, tutorials and counseling sessions are organized, to the needs of the special categories. Advanced learners are encouraged to visit the Library and consult Latest journals. They are provided advanced study material through the CIMS portal. Tutors lay great emphasis on the overall personality development of its students and motivates them to participate in games, sports and curricular activities. All the departments and various cells organised a Large number of activities to groom their personality and to prepare them to face any challenges in life. Value added courses have been introduced to provide life skills to the students. IQAC of the college lays special emphasis on effective mentoring system in the college keeping in mind the diversity of the learners coming from different social economic and educational background. The faculty of the college has been made to use interactive method of teaching by using PPTS, ICT, E-Resources, organizing field. Tours faculty of the college encourages participative learning by organizing group discussion, Open discussions and by giving assignments to them. Doubt clearing classes both for the weak and the advanced students are arranged so that neither of them suffer and may get maximum benefit from the teacher. IQAC of the college feels that the mentoring system will be more effective and the faculty will be able to impart its best only when it is updated in its knowledge. That is why, it makes sure that the faculty attends more and more seminars, workshops, in service training, use ICT, E-resources etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3552	81	1 : 44

**2.4 – Teacher Profile and Quality**

## 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

57	81	0	8	24
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2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Nil	Nil	Nil

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	NIL	VI	15/05/2018	15/06/2018
BCom	NIL	VI	02/05/2018	07/06/2018
BSc	NIL	VI	14/05/2018	15/06/2018
MCom	NIL	IV	12/05/2018	26/07/2018
MA	ENGLISH	IV	16/05/2018	13/07/2018
MA	HINDI	IV	16/05/2018	13/07/2018
MA	POL SCIENCE	IV	16/05/2018	13/07/2018
MSc	MATHEMATICS	IV	18/05/2018	16/07/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation process is standardized by the respective departments internally. The senior faculty assists and guides the younger faculty regarding the same. Following reforms have been initiated on continuous internal evaluation system at the institutional level. 1. Faculty members apprise the students about the evaluation process in their class. Evaluated assignments and class tests are returned to them for a short period, during which student's doubts regarding evaluation are taken up. Serious grievances connected with evaluation are taken up by examination committee of the college. 2. The university adopted the semester system of teaching in 2011 as recommended by the UGC. For outstanding sports persons the university allowed special condoning of lectures. 3. Internal assessments of 20 marks is taken very seriously by the institution. It ensures complete transparency in the entire internal evaluation system by scrupulously following the earlier processes of house tests. For this purpose there is an examination committee which ensures that -Submission of assignments is time bound. -Class tests are conducted within a particular testing-window already mentioned in college prospectus. -Transparency in evaluation. -Students can get their answer books and and can re-evaluated by paying the prescribed fee to the university. -Students can have photocopy of the answer book after the declaration of the result by paying the prescribed fee to the university -Credit system for evaluation has been adopted for P.G. courses.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar for each session is prepared by the university and college adhered to the same for teaching terms, vacations and conduct of exams. Academic calendar of university for session 2017-2018 is followed. It is displayed well in advance in the college prospectus. The institution prepares academic calendar in coordination with IQAC, incorporating the latest topics and skills required for the students, in the form of guest lectures, workshops, field visits, seminars. Thereafter teaching schedules are planned by the department for odd and even semesters respectively. Ground time table is prepared by the committee especially constituted for this purpose. Thereafter the respective HOD'S prepare the time table of their departments and disseminate the same. The entire syllabus is divided in units and monthly syllabus breakups as per availability of teaching days .Lesson plans are prepared. The college provides curriculum schedule for the submission of assignments and class tests. Class tests are conducted in a planned manner keeping in view the class-size and number particular papers are being studied by each student.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gcwnarnaul.ac.in/images/83/MultipleFiles/File16971.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	BA	Art	747	309	41.36
Nil	BCom	Commerce	164	70	42.68
Nil	BSc	Medical and Non-Medical	274	212	77.37
Nil	MA	English	24	6	25
Nil	MA	Hindi	39	11	28.20
Nil	MA	Pol. Science	38	33	86.84
Nil	MSc	Mathematics	34	29	85.29

[View Uploaded File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gcwnarnaul.ac.in/images/83/MultipleFiles/File16970.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

Nill	0	NIL	Nill	Nill
<a href="#">View Uploaded File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
<a href="#">View Uploaded File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
<a href="#">View Uploaded File</a>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ENGLISH	8	4.56
International	GEOGRAPHY	2	2.82
International	MATHEMATICS	1	6.34
International	CHEMISTRY	2	2.61
<a href="#">View Uploaded File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
<a href="#">View Uploaded File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations
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					mentioned in the publication	excluding self citation
Nil	Nil	Nil	2017	Nil	Nil	Nil
<a href="#">View Uploaded File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2017	Nil	Nil	Nil
<a href="#">View Uploaded File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	6	17	0	0
Attended/Seminars/Workshops	0	3	0	0
<a href="#">View Uploaded File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Man ki baat programme	NSS GCW Narnaul	3	250
Seeven day NSS Camp	NSS GCW Narnaul	3	156
First Aid and Home Nursing Training	Red Cross Office Narnaul	3	40
<a href="#">View File</a>			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Awareness	NSS	National Voter Day	3	230

Republic Day	NSS	Celebration of Republic Day	3	185
Awareness	NSS	Celebration of National Education Day	3	187
Road Safety	NSS	Quiz on road safety	3	200
National Unity Day	NSS	Celebration of National Unity Day	3	227
Swachh Bharat	NSS	Clean Campaign	3	230
Awareness Scheme	NSS	International Non-Violence Day	3	226
Swachh Bharat	NSS	Swachhta Hi Sewa Hai	3	216
Awareness Scheme	Legal Cell	Speech Competition, Slogan Writing, On the Spot Painting and Poem Competition	3	70
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	NIL
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5000000	3031427

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Others	Newly Added

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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	23146	Nil	473	199986	23619	199986
Library Automation	18233	Nil	0	0	18233	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil

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### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	99	3	25	3	3	1	17	10	0
Added	0	0	0	0	0	0	0	0	0
Total	99	3	25	3	3	1	17	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
---------------

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	<a href="#">NA</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
290307	290307	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution is well aware about the fast pace changes that the teaching-learning process is undergoing. It realizes that to make the process of teaching-learning effective, infrastructure plays a very important role. The college consistently strives for the holistic development of the students. Central co-ordination of facility allocation and maintenance ensures effective and efficient use of Physical infrastructure and academic facilities. The physical facilities such as girls-common room, laboratories, class-rooms, library, and girls-hostel are maintained by housekeeping under the supervision of Cleanness Committee and Head of the Department respectively. College has a well equipped library with the seating capacity of 40-50 students. At the time of admission students are issued library cards which will be valid till their final semester. The classrooms are facilitated to the students in working days as well made available to Haryana Staff Selection Commission and Haryana Board of School Education during vacations and holidays for conducting exams. There are many laboratories in college like Chemistry, Physics, Zoology, Botany, Computer and English language. The Computers Lab offers proficiency programmes in information technology. Athletic meet is organised yearly by Department of Sports. The College has a ground including volley ball and basket ball courts where outdoors sports activities are held. The college also has an indoor stadium for badminton, table tennis etc. The sports committee of the College is in-charge of the sports complex and equipments. The committee supervises and housekeeping staff is assigned for maintenance and repair works. A student friendly canteen is run inside college premises. Hygienic food is made available at affordable rates. The canteen is open on all working days. Central timetable is designed by the time-Table committee after inviting suggestions from different departments keeping in view the maximum utilization of available resources.

<http://gcwnarnaul.ac.in/images/83/MultipleFiles/File16969.pdf>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship provided by State Govt.	846	11184200
Financial Support			



from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
ENGLISH LANGUAGE LAB	28/06/2010	125	DGHE HARYANA
COMPUTER LAB	01/01/2011	1032	DGHE HARYANA
YOGA	26/12/2017	140	NSS GCW NARNAUL
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Job Fair training organized at GCW Narnaul	57	57	0	0
2018	Zonal Level job Fair at Gurgaon	30	30	0	0
2018	Job Fair 27/03/2018 at GCW Narnaul	162	162	0	0
2018	Extension/employment training Lecture on learning and Development ,Freelance trainer"	65	65	0	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

## 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Teamlease Nedic Nav Bharat Humana, JD Food limited, Aadtiya Birla Company	162	97	NIL	0	0
<a href="#">View File</a>					

## 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	10	BA/BSC	ARTS AND SCIENCE	GCW NARNAUL, CUH, IGU REWARI AND UNIVERSITY OF RAJSTHAN	MSc (Botany), MSc (Zoology), MSc (Mathematics)
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
Any Other	7
GATE	1
<a href="#">View File</a>	

## 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Athletic Meet 2017-18	College-Level	67
Cultural Programme Jhankar Organized on 17/03/2018	College-Level	80
Women Cell Rangoli Competition, Painting, Poster making, Cartooning, Mehendi Competition, Photography, Logo Designing, Best Out of Waste Competition,	College -Level	52

Speech Competition ,  
Collage Making

[View File](#)

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	NIL	NIL

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

IQAC encourages comprehensive approach in organization of the institution and acknowledges the contribution of the students and other participants in numerous academic and administrative committees to sustain the qualitative education for the gratification of all the stake holders. Feed back of the students plays a vital role as all the imperative assessment has been taken into consideration regarding students' welfare. They are elected members of diverse committees and clubs constituted for the welfare of the students. The students are also given representations in various academic and administrative committees formed at college level or department level. Not only the students are given representation, but they are also assigned the responsibility to organize and coordinate various functions and programs. Involvement of the students in various committees brings positive results also. It develops in them team spirit, social responsibility, administrative skills, confidence and of course holistic development. They get a better chance to come in contact with the community and understand its problems. Not only the students but other stake holders are also involved in various activities. Their opinion and suggestions are sought and implemented in policies and plans of the college.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

GCW Narnaul has an institutionalized practice of decentralization and participatory management in all its activities. The institution's firm belief

in the practices of decentralization and participative management can be seen in their way of constituting various committees and societies of the college which involve staff at all levels. All decisions of the college are governed by the management of facts and information. This practice encourages employee participation and empowerment, allowing them to contribute their unique perspectives and expertise. There are three such instances during the session 2017-2018 highlighting the decentralized approach through the "Formation of Committee" process and adopting participatory management for professional handling of events at GCW i.e. 1. Academic Autonomy- The college council and other academic bodies are given freedom and powers to design, implement, evaluate and report on various academic issues of the college to the executive head. 2. Administrative Powers- The College has followed the rules, policies, powers and processes given by the governing body, affiliating university and the Directorate. 3. Financial Management- The principal, Bursar and the Head clerk-cum-accountant of the college discuss the budget estimate with the Heads of Departments and conveners of various societies. The Institute actively promotes a culture of participation by involving staff and students in various activities. All decisions made by the Institution are based on information and input from both students and faculty, aimed at continuously improving excellence in all aspects. The Principal, Academic Coordinator, and Staff members work collectively to define policies, guidelines, and regulations related to admission, grievance resolution, counseling, placement, and discipline. Additionally, decentralization and participative management are also encouraged in skill development, fostering a collaborative and inclusive environment within classrooms. Teachers have started to involve students in the decision-making process and seek their opinions and insights on various educational matters. This approach encourages students to actively participate in their learning process, engage in discussions, and contribute their ideas. Administrative staff is involved in executing day-to-day support services for both students and faculty. During the 2017-18 session, the college organized cultural activities and delegated power to the teaching staff, non-teaching staff and students to mobilize resources for the annual Cultural activities. Every department has societies where academic activities are organized by both teachers and students. The academic activities at the department level are discussed by the concerned Head of Department with the faculty members, in consultation with the principal. The Principal, faculty, and non-teaching staff members are responsible for establishing procedures, creating guidelines, and implementing rules and regulations related to admissions. A student grievances redressal committee is available to address and resolve students problems. There is also an internal complaint committee where students have the opportunity to serve as student coordinators. They can put forward the issues regarding students to the notice of the college's authority. They can also have some healthy consultations about probable solutions. To enhance, increase and sustain the quality of the college, the IQAC works ardently.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Head of the college looks into overall academic growth and quality improvement of the college and adopts strategies i.e. • Adheres to the academic calendar and examination schedule announced by the University

and DGHE. • The planning for teaching-learning in the Odd Semester is done in the month of May-June and for the Even Semester in December. • Examination committee ensures smooth conduct of examinations. • The specialization and expertise of individual teachers play an important role in the papers/topics allocated for teaching. • Some faculty members of departments are members of IGU- Learning Outcome Based Curriculum Framework for the Undergraduate Syllabus and regularly contribute to discussions and interactions held to improve and augment the curriculum. In outcome, the feedback from such exercises is utilized to improve classroom teaching. • In-charges of timetable committees prepare and allocates teaching periods to every department. Teachers-in-Charge distribute the section and tutorial/practical periods among the individual teachers of the department. The distribution is done through a consultative process. The Room Timetable is also displayed outside each classroom. Workload distribution is done as per specialization of faculty members. • Several faculty members have evaluated examination answer scripts.

Teaching and Learning

• The College has highly capable and committed teaching faculty. Every department prepares academic teaching strategies with the help of ICT technology. • Healthy interaction between female students and faculty which goes beyond the classroom and turns Learning beyond curriculum. • Remedial classes are held for the students requiring additional assistance. • Well-equipped library for both students and faculty members. • Innovative methods are adopted for the teaching and learning process. Faculty members exercise autonomy to use a variety of teaching-learning strategies and methodologies as per the specific requirements. • Group discussions, Case Studies, Seminars, quizzes, project work, presentations and debates are conducted. • Carrying out the periodical analysis of the student's performance. • Motivating teachers to introduce new practices.

Examination and Evaluation

• The College has a systematic

procedure for conducting semester examinations as per the university guidelines and calendar. • Examination Committee/ deployed staff ensure smooth conduct and the curbing of malpractices in examinations. • The Practical examination is conducted by internal and external examiners. • Many faculty members have evaluated university examination answer scripts. • Transparency is maintained in the entire evaluation process. • Apart from the University Exam, the academic progress of students is monitored based on continuous evaluation in the form of internal assessments, class tests, assignments, oral and written presentations, project works and other innovative tools to gauge students' course-specific outcomes.

Research and Development

The College encourages research activities by providing the necessary infrastructure to faculty and students as well. The College also provides all support for research and development like sanctioning duty leaves and encouraging faculty to interact with faculty from other universities. The faculty members carry out research works periodically and get their research works published from time to time to avail CAS benefits as well as improve the research environment in the college.

Library, ICT and Physical Infrastructure / Instrumentation

• The college provides an excellent teaching-learning environment to the students and also a workplace for staff. The college library, ICTs, Labs, offices, Girl's Hostel and other services are designed workspaces with high-quality facilities. • The College has a partially automated rich library where Nineteen Thousand Four Hundred Ninety-Three Books, Reference Books, Journals, and eleven subscribed newspapers are available. • It has computers with internet connection to be available for the staff and students. • Records of libraries are maintained systematically. • Xerox/Photocopy facility is also available for the students and faculty. • Three full-fledged Computer Labs. • Two Classrooms with projectors.

Human Resource Management

Human Resource Management plays a crucial role in the success and progress of the college. The College

promotes a decentralized resource management structure that ensures all stakeholders have a well-defined role to play and all resources are effectively used. The Head of the college, Bursar, college council, convener-members of various committees and student representatives ensure active monitoring of College functioning. This decentralized resource management structure helps strengthen the potential of each individual while resulting in the smooth and effective functioning of the college without burdening a few. The college takes care of the selection and holding of its Human Resources through various measures i.e. • To encourage participation actively in self-development programmes. They are also motivated to participate in workshops, conferences, Faculty Development Programmes, Seminars, Orientation Programmes and Refresher Courses etc. • All staff members avail all kinds of leaves as per norms of the University and Government. • Annual self-appraisal of the staff is performed. • Meetings are held with the staff to discuss allotment of duties and their feedback is taken from time to time to resolve the grievances of staff. • The college provides medical facilities to the students as First Aid and installed Sanitary napkin vending machines for students.

Industry Interaction / Collaboration

To strengthen industry interaction and collaboration the College runs an active Placement Cell that interacts with the Industry and the Corporate Sector by organizing regular Placement Drives, Extension lectures from resource persons and regular visits to the industry. This year the Cell organized a Job Fair on 27th March 2018 where eight companies visited the campus. It was a huge success with the participation of more than One Hundred and Fifty students and got shortlisted Ninety Seven from different streams of our college. Departments are also motivated to make their courses of study relevant to industry. The placement cell of this college has purchased One Hundred Seventy-Two books in the session.

Admission of Students

The admission process is fully



transparent. Admission is based on merit and Haryana state reservation policy is followed. Admission of students is done as per rules and regulations of the Director General Higher Education Department, Haryana and University guidelines and catering to the reserved category guidelines. Admission Committees are formed for the smooth functioning of the admission process at the UG and PG levels. Proper counselling is given to new UG/PG aspirants regarding the documentation required for admission. College administration ensures a fair and smooth admission process and takes care of students facilities regarding admissions.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	All the office communications with directorate and other offices is through e mail.
Finance and Accounts	All the finance and accounts work conducted through e-bills.
Student Admission and Support	Student admission process conducted through online mode only.
Examination	Award of internal assessment and practicals are made through online mode.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Dr. Puran Prabha	International Conference on Materials Research and Technology	Nil	2300
2017	Dr. P K Sharma	International Conference on Materials Research and Technology	Nil	4800
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
2017	NA	NA	Nil	Nil	Nil	Nil
2018	NA	NA	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course at Jamia Millia Islamia	1	08/09/2017	28/09/2017	21
Orientation Training for NSS Programme Officers	2	28/11/2017	04/12/2017	7
One Week Training Programme on Chemical and Industrial Hazard Management at HIPA, Gurugram	1	15/01/2018	19/01/2018	5
One Week Short Term Training Course at HIPA, Gurugram	1	30/04/2018	04/05/2018	5
One Week Short Term Training Course at HIPA, Gurugram	1	14/05/2018	18/05/2018	5
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
27	54	11	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The college provides welfare schemes to create	Provident fund and ESI coverage for all •	Student Welfare is a top priority for the

an efficient, healthy, loyal and satisfied workplace for every stakeholder. Major welfare schemes are as follows:

- Provident fund and ESI coverage for all
- Provision of maternity, paternity and miscarriage leave and CCL for a maximum period of two years as per government guidelines.
- LTC, Leave Encashment and children's education allowance
- Advance loan in case of exigency.
- Granting various leaves like Casual leave, short leave, duty leave, Earned leave, academic leave and compensatory leave as per government guidelines.
- Medical Reimbursement, First Aid and Medical Facility
- Annual performance appraisal.
- TA and DA to attend seminars and conferences
- Organizing sports and games activities for both male and female staff

Provision of maternity, paternity and miscarriage leave and CCL for a maximum period of two years as per government guidelines.

- Granting various leaves like Casual leave, short leave, duty leave, Earned leave, academic leave and compensatory leave as per government guidelines.
- LTC, Leave Encashment and children's education allowance
- Advance loan in case of exigency.
- Offer wheat loans during the session.
- Medical Reimbursement, First Aid and Medical Facility
- Providing festival gifts on festivals like Diwali, Holi Annual performance appraisal
- Sports and game activities for male and female non-teaching staff

college, and to help them financially the college practices a welfare scheme which is called Earn While You Learn. In the scheme, some students are selected based on merit and their financial background after that these students are assigned to various departments to work part-time. The main purpose of this scheme is to provide financial support to needy students, allowing them to continue their education independently and continuously.

- Deserving students were felicitated on the Annual Prize Distribution Function. Students from economically weaker sections and lower classes are given various scholarships based on their merit.
- Mentor-mentee groups are formed so that students can avail guidance and counselling from teachers regarding career opportunities and their issues. The students are provided with First Aid and medical facilities and fee concession based on category.
- Financial Assistance is also provided for participation in academic activities, sports and other Extra-Curricular Activities.

## 6.4 – Financial Management and Resource Mobilization

### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution undergoes different audits financial as well as infrastructural time to time to ensure financial compliance. Every year the department allocates various grants/funds for recurring and non-recurring expenses. All types of purchasing and expenses-related bills are checked by the college bursar before final approval of DDO. The department demands the utilization certificate and also organizes audits periodically. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid embezzlement or defalcation of funds or properties of the institution at all levels.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

00
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	Null
Administrative	No	NA	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College does not have a Parent Teacher Association. However, The College focuses on interacting with the parents as well. The IQAC actively looks for feedback from the parents of the students studying in the College. The feedback is then analysed to improve the functioning of the College. • Further, there is active interaction with parents during the admission process and orientation programme. At the time of admissions, faculty and committee members counsel the students and the parents about the admission process, choice of subjects to opt for, eligibility criteria and scope for various courses etc. The parents of the new entrants are invited for an interaction with the Principal and Administration on Orientation Days for the college and Hostel. This has been appreciated by parents and has created a bond between the parents and the institution. • Teachers are in constant touch with the parents. Parents are provided with information about the attendance of the students over the phone. College organises an Annual Prize Distribution Function every year and the parents of the awardees are invited to attend the function.

6.5.3 – Development programmes for support staff (at least three)

• The College encourages its support staff to pursue higher education in the form of leave and academic support. The staff is also sent on training as and when programmes are announced. • The Health Awareness Programme, Personality Development and Stress Management Awareness Program were conducted by the Psychology Department which focused on safety measures. • Awareness Program for Lab Safety Measures.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Introduction of new programs • Development of E-Content curriculum • Implementation of an outcome-based education system • Improvements of infrastructure • Implementation of examination reforms • Online student admissions

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No

d)NBA or any other quality audit	No
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6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Nill	Nill	Nill	Nill	Nill
2018	Nill	Nill	Nill	Nill	Nill

[View File](#)

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Beti Bachao Beto Padhao	26/12/2017	26/12/2017	150	Nill
Implimentation of Sexual Harassment	01/01/2018	01/01/2018	32	Nill
Self Defence Training Programme	13/03/2018	13/03/2018	46	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Simple incandescent bulbs tubes are replaced by Light Emitting Diodes which are more efficient, economical and environmental friendly.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Ramp/Rails	Yes	5
Rest Rooms	Yes	5
Scribes for examination	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Self Defence Training	13/03/2018	18/03/2018	45
Extension Lecture	18/10/2017	18/10/2018	65
Value Education	24/07/2017	20/11/2017	120
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Solid waste management • Liquid waste management • E-waste management • Water recharging system • Green Campus

**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

Best Practice 1. Title of the Practice: Community Outreach Programme: A community outreach program is an initiative or set of activities undertaken by an organization, institution, or group to engage with and serve the local community or a specific target group. The primary goal of community outreach programs is to address various community needs, enhance the well-being of community members, and establish positive relationships between the organization and the community it serves. These programs are typically implemented by non-profit organizations, government agencies, educational institutions, healthcare providers, businesses, and other entities. Objectives of the Practice- 1. Identifying Community Needs: Conducting surveys, assessments, or consultations to understand the specific needs and priorities of the community. 2. Program Planning: Developing a comprehensive plan that outlines the objectives, strategies, and activities to address identified needs. 3. Resource Mobilization: Securing funding, volunteers, and other resources required to implement the program effectively. 4. Community Engagement: Building relationships and partnerships within the community to gain trust and support. 5. Awareness and Education: Conducting outreach and educational campaigns to inform community members about available services, resources, and opportunities. 6. Direct Services: Providing services such as healthcare, education, job training, food assistance, or counseling to meet community needs. 7. Skill Building: Offering training and workshops to empower community members with new skills and knowledge. 8. Advocacy: Advocating for policy changes or systemic improvements that can benefit the community. 9. Monitoring and Evaluation: Continuously assessing the impact of the program and making adjustments as needed to improve its effectiveness. 10. Sustainability: Ensuring the programs long-term viability and impact by planning for ongoing support and resources. 11. To give a chance to students having an interaction with NGOs and established Social Entrepreneurs. 12. To stimulate in the development of students' character and citizenship spirit by involving in community outreach activities. Community outreach programs play a crucial role in addressing social, economic, and health disparities, fostering community development, and strengthening the bonds within communities. They are often seen as a way for organizations and institutions to give back to society and make a positive impact on the lives of individuals and families. The Context: There are several challenging issues that need to be addressed. These issues are problematic mainly for the village communities. These include environmental

issue, agricultural waste management, poverty, lack of access to basic services, healthcare access, educational disparities, gender inequality etc.

First and foremost is the issue of pollution which is rising up due to the burning of waste crop. Second issue is the problems of illiteracy. Many poor children do not have access to schools and sometimes there is school dropout which needs to be curbed. Domestic violence is another issue which is done against women. Gender inequality is a big problem. From Female feticide to female infanticide to rapes, females face several problems, which is very disturbing. As a result there is imbalance in sex-ratio in society. Our youth is facing several mental health issues. Dreaded diseases like HIV/ AIDS are spreading in the society. Its important to note that the specific problems faced by a village can vary greatly depending on its location, culture, economic conditions, and historical context. Addressing these challenges often requires a combination of community efforts, government initiatives, and support from non-governmental organizations to create sustainable solutions tailored to the unique circumstances of each village. The Practice: Our Community Outreach Programme is unique in Session 2017-18. The volunteers organized a programme in the campus on social evils like Beti Bachao Beti Padhao, Domestic Violence Prohibition etc. The volunteers also performed Nuddad Natika, Haryanvi Skits Poetic Recitation in the campus to enhance literacy rate. NSS students run a campaign for cleanliness of historical place in Narnaul. Our faculty members organized various expert lectures for volunteers.

Rally on Swatchh Bharat Abhiyan was observed to promote clean habits in different areas of Narnaul. Awareness campaigns for "Traffic Rules and Say No to Crackers" were run by volunteers in campus regarding harmful effects of adulteration and plastic. Environment consciousness was also created by various activities. On the occasion of World Red Cross Day pledge on Blood Donation was also taken. Various Programmes and Workshops were organized in association with the different departments in the college campus to develop the Skills in the students. A programme was started with a theme of growing air purifying plants like Aloe vera, Areca Palm, Money plant, Tulsi in the campus. The main purpose of this programme is to encourage and to enable our students to get firsthand experience in entrepreneurship and also to create awareness towards green and clean environment. Govt. College for Women of Narnaul organized NSS Camp in the rural area to come in contact with the society. Best Practice - 2 Title of the

Practice: Skill Based Education A skill-based program is an educational or training initiative designed to teach specific skills or competencies to individuals, usually with the goal of enhancing their employability, advancing their careers, or improving their ability to perform certain tasks. Skill-based programs can take various forms, including formal education, vocational training, workshops, online courses, and apprenticeships. These programs are often responsive to the demands of the job market and aim to equip individuals with practical, job-related skills. Objectives of the Practice: • To acquaint girls with practical knowledge. • Skill-based programs are centered on teaching particular skills or competencies, such as technical skills, soft skills, or specialized knowledge. • The skills taught in these programs are practical and directly applicable to real-world situations, particularly in the workplace. •

The aim of Skill-based programs is to provide a quick and efficient way to acquire skills. • To provide entrepreneurial orientation along with required skill training for self employment and entrepreneurship development. • Many skill-based programs offer flexible schedules, including part-time or online options, to accommodate the needs of working adults and busy individuals. •

These programs often include hands-on learning experiences, practical exercises, and real-world projects to reinforce skills. Examples of Skill-Based Programs: • Technical and Vocational Training: These programs focus on teaching technical skills, such as welding, plumbing, computer programming, automotive repair, and healthcare-related skills like nursing or medical coding. • Language Courses: Language programs teach foreign language skills for purposes



such as travel, business, or translation. • Leadership and Management Training: These programs are designed to enhance leadership and management skills, including communication, team building, and decision-making. • Certification Programs: Many industries require specific certifications, such as Project Management Professional (PMP), Certified Public Accountant (CPA), or Certified Information Systems Security Professional (CISSP). Certification programs prepare individuals for these exams. • Soft Skills Training: Programs may focus on improving soft skills such as communication, problem-solving, time management, and emotional intelligence, which are essential in various professions. • Entrepreneurship Programs: These programs teach skills related to starting and managing a business, including business planning, marketing, and financial management. • Art and Creative Skills: Skill-based programs also cover creative fields like graphic design, photography, writing, and music production. • Digital Marketing Courses: These programs provide training in online marketing strategies, including SEO, social media marketing, and content marketing. Skill-based programs play a crucial role in workforce development and lifelong learning, helping individuals acquire the skills they need to succeed in their careers or pursue new opportunities. They are often seen as a valuable complement to traditional education and are in high demand in industries that require rapidly evolving skill sets. The Context: College is well aware of the importance of vocational education as career opportunity and has taken a number of important initiatives in this area. College has successfully completed the programme on women cell organization, placement by different companies etc. The meeting scheduled at different time held with Principal, to continue these skill courses which will create job opportunity as well as fulfill the need of the day. Different programme which were related to the religions organized by college to skill up the students about them. Vocational Education is traditionally non-academic in nature and is totally related to a specific trade, occupation or vocation. As it is vocation based, it is called Vocational Education. Some other programme which were related to women safety, their career opportunity etc were organized by college. The Practice: During the session 2017-18, various activities have been conducted like extension lectures, seminars, workshops, field projects and field visits. Various exhibitions displaying Best out of Waste, Embroidery, Painting, science project etc. are organized from time to time. 'Mehandi Lagao' competitions are organized on some occasions like Teej Karwa Chauth. Students get exposure to new designs. The practice related to skill-based programs encompasses a range of activities and strategies designed to effectively plan, implement, and manage educational or training initiatives aimed at developing specific skills in individuals. Provide career counseling and job placement assistance to help participants transition into employment or advance in their careers. Our college established connections with employers or industry partners to facilitate internships or job opportunities for the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gcwnarnaul.ac.in/images/83/MultipleFiles/File16968.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government College for Women, Narnaul, Haryana, has made significant strides in the area of empowering women through education, and its performance in this distinctive priority area is noteworthy. The institution has prioritized womens education, recognizing its transformative potential and the critical role it plays in fostering gender equality and socio-economic development. The College students are immensely encouraged to participate in various sports activities

and release their unexpressed energy to facilitate their overall development.

This way, the College helps students lead happier and brighter life as participating in sports activities increases mental alertness, self-esteem and confidence of the students which is an essential part of the curriculum.

College realises that Sports activities can be a gateway to better opportunities for students. To boost participation of students in sports in India, scholarships and financial support through excelling in sports are given which subsequently improve their lives quite significantly. In competitive scenario such as excellence in sports helps in placements. Students can develop better interaction skills such as conflict resolution and effective communication through sports. The activities in Physical Education and sports focus on physical fitness of students and on making their participation in Inter - College tournaments such as- Kabaddi, running, cycling, long jump, high jump, shotput and many more. One of the most eventful and prestigious activities conducted by the College is the exposure to sports and yoga to students. One of the colleges standout achievements is its commitment to providing access to quality education for women in the region. Narnaul, like many other areas in Haryana, has historically faced gender disparities in education. Government College for Women has worked tirelessly to bridge this gap, ensuring that young women have equal opportunities to pursue higher education. The college has increased enrollment rates among female students, particularly from disadvantaged backgrounds. Its open and inclusive admission policies have welcomed women from various socio-economic backgrounds, enabling them to access higher education that might have otherwise been beyond their reach. The institution has recognized the importance of equipping women with practical skills that enhance their employability and socio-economic prospects. It has introduced a range of skill development programs, including vocational courses, computer literacy programs, and entrepreneurship training. These initiatives have empowered women to become financially independent and contribute to their families and communities. Students at Government College for Women have access to state-of-the-art computer labs and vocational training centers, where they can develop skills in areas such as information technology, fashion design, and culinary arts. These programs not only impart valuable skills but also boost the confidence of young women, enabling them to explore new career paths and become more self-reliant. The college places a strong emphasis on gender sensitization and awareness. It has established a Gender Sensitization Cell to address issues related to gender-based discrimination, harassment, and violence. Workshops, seminars, and awareness campaigns are regularly organized to educate students and faculty about gender equality and womens rights. By fostering an environment that promotes respect, dignity, and gender equality, the institution has created a safe

Provide the weblink of the institution

<http://gcwnarnaul.ac.in/images/83/MultipleFiles/File16967.pdf>

## **8.Future Plans of Actions for Next Academic Year**

1. Formation of Mentor-Mentee groups for the betterment of students. 2. All the departments were encouraged to organized seminar, workshop for PG courses and to prepare curriculum for value added courses. 3.Developing of ICT enabled classrooms/ Lab to improve teaching-learning. 4. Value based education may be given more attention. Yoga and Meditation classes may be introduced. 5.WSDC/NCC/NSS/YRC/RED RIBBON Club units of the college are advised to organize more activities for the benefit of students. 6. Regular Medical Checkup for anemic students and look after is necessary for the students as many of them come from lower middle-class families. 7. More sanitary napkins may be distributed among girl students. 8. To encouraged faculty members to undertake more and more research work. 9. The building support is inadequate some classes are held in open ground. There is a need of at least a block of 12 classrooms.



