



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		GOVT. COLLEGE FOR WOMEN, NARNAUL
Name of the head of the Institution		Sh. Gianchand
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01282250260
Mobile no.		9467830500
Registered Email		gcw_narnaul@yahoo.co.in
Alternate Email		gcwnn190500@gmail.com
Address		Behror Road
City/Town		Narnaul
State/UT		Haryana
Pincode		123001
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. R P Yadav
Phone no/Alternate Phone no.	01282250260
Mobile no.	9467830500
Registered Email	gcw_narnaul@yahoo.co.in
Alternate Email	gcwenn190500@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gcnnl.ac.in/Home
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://gcwnarnaul.ac.in/images/83/MultipleFiles/File17002.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.13	2015	15-Nov-2015	14-Nov-2020

6. Date of Establishment of IQAC

18-Jul-2019

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Minutes of IQAC	10-Jul-2019 1	9
Minutes of IQAC	05-Nov-2019 1	9

Minutes of IQAC	27-Feb-2020 1	9
Minutes of IQAC	27-Apr-2020 1	9
Feedback form Students	31-Jan-2020 10	53
Feedback form Parents	17-Feb-2020 1	21

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GCW NARNAUL	Scholarship (Stipend) for SC students	DGHE Haryana	2019 365	8862000
GCW NARNAUL	Haryana State Meritorious Incentive Scheme For UG	DGHE Haryana	2019 365	60000
GCW NARNAUL	Post Matric Scholarship for BC Students	DGHE Haryana	2019 365	1317720
GCW NARNAUL	Merit Scholarship for Girls Topper in 10+2	DGHE Haryana	2019 365	30000
GCW NARNAUL	Earn While You Learn	DGHE Haryana	2019 365	70000
GCW NARNAUL	Lab Upgradation/ Science Exhibition	DGHE Haryana	2019 365	175000
GCW NARNAUL	Wome Study Development	DGHE Haryana	2019 365	181000
GCW NARNAUL	Sports	DGHE Haryana	2019 365	100000
GCW NARNAUL	Plcement Cell	DGHE Haryana	2019 365	70000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
All heads of departments and incharges of cells, Committees etc. were to prepare academic Calendar	
Co-Curricular and extra activity plan through various cells and departments.	
ICT infrastructure to be Implemented.	
The Principal requested all the HODS to organise Seminars/ Special Lecture/ Workshop/Talk for students with IQAC. All the teachers to encourage, motivate students to actively take part in the enrichment	
To improve academic environment and discipline.	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
To motivate teachers to publish papers in seminars/ conferences, participate in workshops. Symposium etc.	IQAC motivated faculty members to publish research papers and total 04 were published in International, National and 35 papers were presented.
To Extensively use ICT Tools, E Resources by the teachers for teaching.	100% teachers are using College ERP and ICT Tools.
To undertake feedback from all students at the end of each semester	Feedback Analysis was conducted and following actions were undertaken, Online scholarship and lesson plan were started earlier it was offline.
To conduct various extension activities	one forty three students were participated in First Aid and Home

Nursing Training, Participation in State level Youth Parliament, self defence training, celebration of various days through different department and cells. Annual athletic meet . Science Exhibition. District Level Electoral Awareness competition like Essay, Rangoli, Declamation. Placement Drive for Student.

To develop Smart Class Rooms

Ten smart class rooms were developed and college campus covered under CCTV cameras, New furniture was purchased

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Chairman	05-Nov-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

31-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

A Management Information System module is operational under the aegis of Department of Higher Education, Haryana. The MIS keeps a continuous supply of information from the DGHE. It incorporates decision support system, virtual office knowledge base system for the entire organization. MIS is used for primary identification of problems and possible solutions. It helps the college and the Department to pinpoint the location of problems and causes. It provides an organizational data of the Regular contractual employees. It helps the college for coordination, control, analysis and visualization of information. It also provides the data of planning,

designing, developing and evaluating the information system. It helps to process and to interpret massive amount of data from multiple sources and generate procured information regarding teacher's day to day lectures, weekly reports, Verification of employees, transfer/deputation report, leave data, NOC for various domain, workload Assessment report, faculty position teaching and nonteaching online DPR classes report.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Course curriculum is furnished and provided by the academic council of the Indira Gandhi University Meerpur and displayed on the website. In response to it, our institution has an excellent mechanism for well planned delivery of the prescribed syllabus. We have central time table Committee as well as departmental time table committees responsible for designing the time table and following the curriculum. The Academic planning starts with very beginning of every academic session. Teacher- wise time table is also pasted on every classroom. From the beginning of teaching daily attendance register is maintained for students by all the faculty members. The students who are absent are reported for fine through absentee slips. Those who are absent for long time are informed through phone and post. The names of students who remain absent for more than fifteen days are struck off. Absentee slips are maintained for a session and fine is charged before the semester exams. Secondly, the syllabus divided week wise and lesson-plans are prepared by the all teachers. This lesson plan is displayed on the notice boards of the respective departments for the convenience of students. Thirdly, for awarding internal marks (20% of the total marks) various perimeters like attendance, assignment and class test are taken periodically and documentation is done accordingly. Most of the teaching is done using chalk & board but along with that there are ten smart rooms in the college and the teaching is also done using smart rooms and e-content of various subjects that is available. Time table of the college is prepared class wise taking into consideration all the subject combination. All the departmental heads also asked to prepare their respective time table teacher wise and display it for students. Each department holds inter class competition for better understanding of these subjects and keep track of the activities in there society register. Teacher wise time table is also displayed rooms wise. College administration always works for the scope of improvement by Class-Tests, assignments, Projects, Paper presentation, PPTs are taken from the students and marks of internal assessment are awarded on the performance of the students in the class. IQAC of the college is committed to zero tolerance towards copying to ensure quality education. Sometimes it leads to low pass percentage also but IQAC of the college insists on the quality education. In order to impart education in more efficient way, the college has Mentor-Mentee groups. Mentor act as experienced and trusted advisor and path finder to show career path to mentees. The entire information of mentee like personal detail, academic record, curricular activities, strengths and weaknesses are maintained to enhance their learning experience.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	845	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Nil
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is an essential element of the teaching- learning process. College administration and IQAC of the college feels that strong feedback system and student satisfaction is must in order to improve the teaching-learning process.

The College encourages feedback from the students, parents and teaching faculty. The mode of feedback is offline. Surveys are very essential for the growth of the institution and healthy environment to cater quality education to the satisfaction of all the students. Student Feedback is an essential parameter to measure the performance of the institution and provides the scope for further quantitative and qualitative improvements. IQAC of the college has planned, developed and executed a strong feedback system of its own. Complaint and suggestion boxes have been installed at the administrative block in the college. It organizes feedback from students and parents for self evaluation and improvement. Random feedback from the students is carried out towards the end of the session on curriculum regarding infrastructure available in the college. Teaching method of the teachers and their performance is also evaluated through the process of feedback. Random student satisfaction surveys are also carried out in each semester. Parents - Teachers meetings are also organized to discuss overall development of the students, during such meetings parents and teachers can discuss about strong and weak areas of the particular student. Grievances Redressal cell for students as well as staff, Anti Ragging cell, Prevention of Sexual Harassment Cells for staff and students have been created to redress the grievances of the students and employees and to provide healthy, hearty, free and secure environment for all the students. They also receive assessment and regular feedback about their strengths and weaknesses on their assignments and examinations. While in our college, faculty has been capable and uses innovative methods of teaching, we further strengthen these practices based on students' and staff members' feedback for quality education. Such type of healthy environment is must for holistic development and multifarious development of young budding personalities. Grievances Redressal cell of the College takes care of the grievances and the feedback system of the college help for necessary improvement in the teaching and learning process. Applications and the complaints received in complaint box are monitored, scrutinized and analyzed by the cell and are taken up with the concerned authorities, teachers, departments, Principal etc. After proper disposal of the issues, Complainant students are informed about action taken and resolution. Feedback received from students is also analyzed and utilized and the valuable suggestions of them are given due considerations, discussed in the staff meeting. Subject teachers are also asked to give suggestion regarding addition or deletion in subject topics. Their suggestions are intimated to the university through members of Board of Studies appointed from this college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Art	2400	2517	1923
BCom	Commerce	480	540	401
BSc	Medical	240	298	216
BSc	Non-Medical	480	640	446
MA	English	80	98	73
MA	Hindi	80	112	76
MA	Pol Science	80	128	74
MSc	Mathematics	80	134	77

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2987	300	50	0	30

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
80	47	10	10	10	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#) [View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3287	80	1:41

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
55	80	0	1	35

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Ashwini Kumar	Assistant Professor	Appreciation Certificate by District Administration Mahendergarh

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-
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			end examination	end/ year- end examination
BA	Art	VI	04/09/2020	12/10/2020
BCom	Commerce	VI	04/09/2020	09/10/2020
BSc	Medical	VI	04/09/2020	10/10/2020
BSc	Non-Medical	VI	04/09/2020	10/10/2020
MA	English	IV	07/09/2020	20/11/2020
MA	Hindi	IV	07/09/2020	27/11/2020
MA	Pol Science	IV	07/09/2020	20/11/2020
MSc	Mathematics	IV	04/09/2020	26/11/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation process is standardized by the respective departments internally. The senior faculty assists and guides the younger faculty regarding the same. Following reforms have been initiated on continuous internal evaluation system at the institutional level. 1. Faculty members apprise the students about the evaluation process in their class. Evaluated assignments and class tests are returned to them for a short period, during which student's doubts regarding evaluation are taken up. Serious grievances connected with evaluation are taken up by examination committee of the college. 2. The university adopted the semester system of teaching in 2011 as recommended by the UGC. For outstanding sports persons the university allowed special condoning of lectures. 3. Internal assessments of 20 marks is taken very seriously by the institution. It ensures complete transparency in the entire internal evaluation system by scrupulously following the earlier processes of house tests. For this purpose there is an examination committee which ensures that -Submission of assignments is time bound. -Class tests are conducted within a particular testing-window already mentioned in college prospectus. -Transparency in evaluation. -Students can get their answer books and and can re-evaluated by paying the prescribed fee to the university. -Students can have photocopy of the answer book after the declaration of the result by paying the prescribed fee to the university -Credit system for evaluation has been adopted for P.G. courses.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar for each session is prepared by the university and college adhered to the same for teaching terms, vacations and conduct of exams. Academic calendar of university for session 2017-2018 is followed. It is displayed well in advance in the college prospectus. The institution prepares academic calendar in coordination with IQAC, incorporating the latest topics and skills required for the students, in the form of quest lectures, workshops, field visits, seminars. Thereafter teaching schedules are planned by the department for odd and even semesters respectively. Ground time table is prepared by the committee especially constituted for this purpose. Thereafter the respective HOD'S prepare the time table of their departments and disseminate the same. The entire syllabus is divided in units and monthly syllabus breakups as per availability of teaching days .Lesson plans are prepared. The college provides curriculum schedule for the submission of assignments and class tests. Class tests are conducted in a planned manner keeping in view the class-size and number particular papers are being studied by each student.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gcwnarnaul.ac.in/images/83/MultipleFiles/File16990.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	BA	Art	707	260	36.78
Nil	BCom	Commerce	151	118	78.15
Nil	BSc	Medical & Non-Medical	213	151	70.89
Nil	MA	English	33	5	15.15
Nil	MA	Hindi	37	36	97.30
Nil	MA	Pol Science	34	28	82.35
Nil	MSc	Mathematics	38	37	97.37

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gcwnarnaul.ac.in/images/83/MultipleFiles/File16991.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of
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Center			Start-up	up	Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Geography	2	5.83
International	Defence Studies	1	5.20
International	English	1	6.41
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	4	31	0	0
Attended/Semi	0	0	0	0

nars/Workshops

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
7 Day Camp	NSS	3	150
First-Aid and Home Nursing	NSS with Red Cross	3	113
Awareness	NSS	3	93
E Quiz	GCW Narnaul	5	478
E Quiz	GCW Narnaul	5	312
Mock Exam	Department of English	8	853

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Lok Sabha Election	Appreciation Letter To Dr. Ashwini Kumar	District Administration	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Constitution Day Celebration	NSS	Constitution Day Celebration	3	138
Self Defence Training	NSS	Self Defence Training	3	148
Run for Unity	NSS	Sardar Patel Birth Celebration	3	110
Shram Dan Abhiyan	NSS	Shram Dan Abhiyan	3	138
Awareness	NCC	Population Day	1	38
Awareness	NCC	Jal Shakti Abhiyan	1	47
Swachh Bharat Abhiyan	NCC	Mega Swachh Pakhwada	1	44
Swarnim Vijay	NCC	Swarnim Vijay	10	47

Diwas		Diwas		
Republic Day	NCC	Republic Day Celebration	1	41
Yoga Diwas	NCC	Yoga Diwas	4	48
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2000000	882150

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Soul Software	Partially	2.0	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Others (specify)	19990	0	80	29990	20070

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	99	3	25	3	3	1	17	10	0
Added	0	0	0	0	0	0	0	0	0
Total	99	3	25	3	3	1	17	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
275251	275251	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institute ensures adequate availability as well as optimal utilization of physical infrastructure to promote a good teaching learning environment according to its vision and objectives. Regular meetings for various committees constituted for this purpose are held. Every year laboratories are asked for their requirement. The purchase is done by Constituting Purchase committee. Every item purchased is maintained in stock register and stocks are annually

verified. Demands received from various departments are forwarded to library committee which in turn processes the purchase as per fund available. College has been funded under RUSA Scheme for new construction and upgrades the exciting facilities. A new P.G. Block is inaugurated in this session. Being a part of P.G. our college has a policy for the creation and enhancement of its infrastructure to promote a good teaching-learning environment according to its vision and objectives. Internet is available on all computers of Computer lab. Also, Campus is enabled with Wi-Fi. Students and teachers both have access for internet and computers in the campus. Students take Computers classes and also practicals for the development of their soft skills. The college conducts various cultural programmes every year for the students. A talent search competition 'Jhankar' is organized every year. Apart from this students also represent the college in Youth Festival organized by student well fare department. A scheme of "Earn while you Learn" is also provided to the needy students. Sports Department is committed to ensure students participation in physical activities and to ensure wholesome personality development of all the students.

<http://gcwnarnaul.ac.in/images/83/MultipleFiles/File16992.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship and Stipend provided by State Govt.	1220	10209720
Financial Support from Other Sources			
a) National	National Scholarship Portal	113	1130000
b) International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
English Language Lab	28/06/2010	125	DGHE
Computer Lab	01/01/2011	845	DGHE
Arts and Craft Workshop	26/02/2020	100	Women Cell
First Aid Home Nursing Training	25/01/2020	150	NSS
Health Check camp	30/09/2019	68	Women Cell
Self Defence Training	17/09/2020	54	Women Cell
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Extension Lecture	95	95	0	0
2020	Job Opportunity Scheme by ICICI Bank	41	41	0	0
2020	Extension Lecture	75	75	0	0
2020	Extension Lecture	62	62	0	0
2020	Job Training at G C Narnaul	61	61	0	0

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	45

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ICICI Bank, Start up	83	1	Nil	0	0

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	22	BSc, BA, BCom	Science, Art, Commerce	IGNOU, GC Narnaul, GCW Narnaul, JNU	MSc, MA, MCom

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
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NET	3
Any Other	4
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Athletic Meet	College	124
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students are actively engaged in various academic administrative bodies, subject associations, cells/ committees of the institution in order to bring the excellence in the academic environment of the college. There are number of committees which includes various students. Each committee consists three students which play crucial role while taking any decision. Students participate in other extension activities and clubs of the institution such as RRC, YRC, Road safety club, women cell, NSS, NCC, placement cell and Job Fair etc. They prove to be a helping hand In arranging rallies, visits to old age homes, jails, schools for differently abled children, Cleaning college campus etc. The important events of the institution such as Annual Day, Prize Distribution Ceremony, Publication of the College Magazine and Annual Sports Meet etc. All the sports activities are carried out successfully with the help of the student members as they help in arranging the inter class sports events. The student members of the tour committee help to organise the Educational tours. The student members of the Debate Committee cooperates in organising the Inter class Co curricular activities such as essay writing, elocution, poster making competition etc. Internal Quality Assurance Cell: Students are inextricable part of IQ AC of the college and help in taking decisions regarding quality initiative. College has inaugurated numerous subject associations for each department which conducts various activities for the department. All the above mentioned activities of the association are organised by the students under the guidance of teacher incharge. The government initiative of Earn While You Learn provides opportunities to students to earn while learning to meet their expenses. It gives an exposure to the students to experience the world of work before actual employment. Earn while you learn attracts variety of students hence it does not only provide an earning but also boost their confidence to support themselves and their families as well.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

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5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

GCW Narnaul aims at imparting value-based education which makes the students disciplined, polite, competent, confident, kind and great human beings. The purpose providing this education is to prepare the students in such a way that society feels blessed to have such great souls. Our college focuses on inculcating moral and ethical values amongst the students so that they turn out to be good citizens and serve the country. The institute has a practice of participative management. It believes in decentralization of power hence it provides better opportunities to all the stakeholders in the decision-making process. Participative management can be seen in the administrative and academic structure of the college. The Principal is the administrative and academic head of the college, followed by the Bursar, Deans and heads of departments and teaching faculties, whereas the registrar is followed by the office superintendent, head clerk, senior clerk and junior clerk. Each department of the college has autonomy in day-to-day working. Freedom to make decisions for academic activities like preparation of department time tables, lesson plans, expert lectures, workshops etc. rests with them. College has constituted various committees to perform various academic and co-curricular activities, and the college provides operational autonomy to all the functionaries to work towards a decentralized governance system. Each committee has one convener and some members, so all the staff members get an opportunity to participate in college activities equally. A student grievances redressal committee is available to address and resolve students problems. To enhance, increase and sustain the quality of the college, the IQAC works ardently. The college ensures that there is a channel of supervision and accountability in the management so that it helps in promoting a culture of decentralization of power. A few instances of the practice of decentralization and participative management are as follows: ? The college conducted an Annual Prize Distribution function in the last year. All the teaching and non-teaching staff members were assigned different duties for the smooth functioning of the event. Apart from the staff members, volunteer students, NSS and NCC students were actively engaged in the event. So, it is a good example of participative management. ? The college conducts regular principal and staff meetings so that staff members can air their views and help in better administration and management. ? During the sports meet held last year, all the teaching and non-teaching members actively participated irrespective of their departments. ? The examinations were carried out twice in the last year and all the staff was engaged actively. The senior faculty members were appointed as superintendent and deputy superintendent, and the other staff members were appointed as invigilators. Some clerks were appointed to each examination centre. ? Keeping in view the idea of decentralization and participative management all the committees like women cell, hostel board committee and Sexual Harassment committee are comprised of faculties of different departments. The participation of students

in sports, NSS, NCC and extra-curricular activities is encouraged to attain the overall development of students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> • GCW, NNL is affiliated with Indira Gandhi University, Rewari. It follows and adheres to the curriculum designed by the university. The planning for teaching-learning in the Odd Semester is done in the month of May-June and for the Even Semester in November-December. • As soon as the new session starts, all the departments provide departmental workload and prepare the departmental time table. To make education more effective, papers are allotted according to the specialization of the teachers. Central time table is prepared by the time table committee with the help of the H.O.Ds. The room timetable is also displayed outside each classroom. • To enhance the quality and know the limitations of the syllabus, students' feedback is taken into consideration. The Head of the college looks into the overall academic growth and quality improvement of the college through various strategies.
Teaching and Learning	<ul style="list-style-type: none"> • The College focuses on certain points to improve the quality of teaching and learning like smart classrooms, regular exposure of the teachers and students to seminars/ workshops and FDPs, organising departmental activities like debate and quiz competitions, organising expert lectures and availability of a vast and rich library. • Critical thinking is encouraged through debates and competitions. Innovative teaching methods like group discussion, seminars, group projects, field trips etc. are adopted to make the teaching-learning process more effective and participatory also students are motivated to go for self-learning. Creativity and healthy competition are fostered through co-curricular activities. • Students' feedback is collected and analyzed regularly to

make amendments to the teaching-learning process. Remedial classes are also held for needy students requiring additional assistance. To encourage healthy interaction between students and faculty this goes beyond the classroom and turns Learning beyond curriculum.

Examination and Evaluation

- Examination and evaluation are done by the university norms. All the faculty members get different roles to play during exams and the college tries its best to conduct the examination fairly.
- It has a systematic procedure for conducting semester examinations as per university norms. As soon as the date sheets are out college passes the information to the students by putting a notice on the college notice board.
- Examination Committee/ deployed staff ensure smooth conduct and the curbing of malpractices in examinations.
- The Practical examination is conducted by internal and external examiners.
- Many faculty members have evaluated university examination answer scripts.
- Transparency is maintained in the entire evaluation process.
- Apart from the University Exam, the academic progress of students is monitored based on continuous evaluation in the form of internal assessments, class tests, assignments, oral and written presentations, project works and other innovative tools to gauge students' course-specific outcomes.

Research and Development

This college prioritises research development. It is quite evident from the following points:

- It encourages research activities by providing the necessary infrastructure to faculty and students as well.
- All the faculty members are encouraged to go for research work. The Principal motivates the teachers, particularly the newly appointed, to attend seminars and workshops.
- The college felicitates the faculty members whenever they are doing great in research work like completing a Ph.D., getting published research papers from time to time to avail CAS benefits as well as improve the research environment in the college.
- Teachers are also provided all support for research and development, for attending seminars and workshops like sanctioning duty leaves

and encouraging faculty to interact with faculty from other universities.

Library, ICT and Physical Infrastructure / Instrumentation

- The college library, ICTs, labs, Administrative offices, Girl's Hostel etc. are designed workspaces with high-quality facilities. Before the session, all the departments prepare a list of required books, so the library is updated every year.
- The college library is vast, rich and partially automated where Nineteen Thousand Nine Hundred Eighty Books, Reference Books, Journals, and eleven subscribed newspapers are available. In 2019-2020 the library procured 80 new books in various disciplines. The library is easily accessible and it is equipped with instruments for the differently-abled. A photocopy facility is also available for the students and faculty.
- The college maintains a well-equipped ICT centre with three full-fledged Computer Labs for the college community. It has computers with internet connection to be available for the staff and students. The college has two classrooms with projectors.
- The college has a large well-maintained lawn. Other physical facilities are departmental staff rooms, an Internal Quality Assurance Cell, a Home science lab, a Language lab, a Psychology lab and a Music lab.
- Water purifier system with water coolers in each building, Toilets for both male and female faculty members and students on each floor of the college
- Canteen facility, Power generator for backup electricity and adequate parking space for vehicles.

Human Resource Management

All the teaching and non-teaching staff members are the human resource of the institution. The college focuses on a decentralized resources management structure that takes out the best from every stakeholder and at the same time enhances their abilities so that all resources are effectively used. The following measures are taken into action:

- The Head of the college, Bursar, college council, convener-members of various committees and student representatives ensure active monitoring of College functioning. This decentralized resource management structure helps strengthen the potential of each individual while

resulting in the smooth and effective functioning of the college without burdening a few. • To encourage participation actively in self-development programmes. They are also motivated to participate in workshops, conferences, Faculty Development Programmes, Seminars, Orientation Programmes and Refresher Courses etc. • To engage the faculty in various college work and assign them different college activities according to their interest and ability. • To arrange seminars, workshops and training programmes for the teaching and non-teaching staff in the college and motivate them to do well in research too. • To organise regular staff meetings to resolve any academic or personal issues or grievances of staff.

Industry Interaction / Collaboration

To strengthen industry interaction and collaboration, the college runs an active placement cell which benefits the students a lot. The college ties up with various industries and corporate companies by organizing the following:

- Expert and Extension lectures from resource persons from the industry.
- Occasional visits to the industry
- Regular placement drives are conducted.
- Departments are also motivated to make their course of learning relevant to the industry.

Admission of Students

- The admission process for students is fully transparent. It is done by rules and regulations of I.G. University and D.G.H.E. Govt. of Haryana and catering to the reserved category guidelines.
- Before admission dates, various admission committees are formed including all the faculty members for the smooth functioning of the admission process at the UG and PG levels for different streams.
- Information about the admission process like physical counselling, the last date of fee payment etc. is passed to everyone through local newspapers and the college notice boards.
- Proper counselling is given to new UG/PG aspirants regarding the documentation required for admission by the help desk. College administration ensures a fair and smooth admission process and takes care of students facilities regarding admissions.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	All the office communications with directorate and other offices is through e mail.
Finance and Accounts	All the finance and accounts work conducted through e-bills.
Student Admission and Support	Student admission process conducted through online mode only.
Examination	Award of internal assessment and practicals are made through online mode.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP on Rural Immersion Community Engagement at BPS Women University, Sonapat	1	27/07/2019	01/09/2019	7
Training Programme on Training of Field Trainers	2	16/03/2020	20/03/2020	5

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
23	52	15	15

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>The college provides welfare schemes to create an efficient, healthy, loyal and satisfied workplace for every stakeholder. Major welfare schemes are as follows:</p> <ul style="list-style-type: none"> • Provident fund and ESI coverage for all • Provision of maternity, paternity and miscarriage leave and CCL for a maximum period of two years as per government guidelines. • LTC, Leave Encashment and children's education allowance • Advance loan in case of exigency. • Granting various leaves like Casual leave, short leave, duty leave, Earned leave, academic leave and compensatory leave as per government guidelines. • Medical Reimbursement, First Aid and Medical Facility • Annual performance appraisal. • TA and DA to attend seminars and conferences • Organizing sports and games activities for both male and female staff. 	<ul style="list-style-type: none"> • Provident fund and ESI coverage for all • Provision of maternity, paternity and miscarriage leave and CCL for a maximum period of two years as per government guidelines. • Granting various leaves like Casual leave, short leave, duty leave, Earned leave, academic leave and compensatory leave as per government guidelines. • LTC, Leave Encashment and children's education allowance • Advance loan in case of exigency. • Offer wheat loans during the session. • Medical Reimbursement, First Aid and Medical Facility • Providing festival gifts on festivals like Diwali, Holi • Annual performance appraisal • Sports and game activities for male and female non-teaching staff. 	<ul style="list-style-type: none"> • Student Welfare is a top priority for the college, and to help them financially the college practices a welfare scheme which is called Earn While You Learn. In the scheme, some students are selected based on merit and their financial background after that these students are assigned to various departments to work part-time. The main purpose of this scheme is to provide financial support to needy students, allowing them to continue their education independently and continuously. • Deserving students were felicitated on the Annual Prize Distribution Function. Students from economically weaker sections and lower classes are given various scholarships based on their merit. • Mentor-mentee groups are formed so that students can avail guidance and counselling from teachers regarding career opportunities and their issues. The students are provided with First Aid and medical facilities and fee concession based on category. • Financial Assistance is also provided for participation in academic

activities, sports and other Extra-Curricular Activities.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit The institution undergoes different audits financial as well as infrastructural time to time to ensure financial compliance. To audit all financial rules, regulations and guidelines of the Government of Haryana and India are strictly followed. The college does an internal audit every year. A team is made for checking bills and vouchers. Every year the Principal forms this team which comprises one member from commerce, one member from Economics and other members from different departments. All types of purchasing and expenses-related bills are checked by the bursar before final approval of DDO. The bursar also maintains the cashbooks, receipts, bills and vouchers. All these are checked by the internal team of auditors. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid embezzlement or defalcation of funds or properties of the institution at all levels. No external audit was done in this session.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- The College does not have a Parent Teacher Association. However, The College focuses on interacting with the parents as well. The IQAC actively looks for feedback from the parents of the students studying in the College. The feedback is then analysed to improve the functioning of the College.
- Further, there is active interaction with parents during the admission process and orientation programme. At the time of admissions, faculty and committee members counsel the students and the parents about the admission process, choice of subjects to opt for, eligibility criteria and scope for various courses etc. The parents of the new entrants are invited for an interaction with the Principal and Administration on Orientation Days for the college and Hostel. This has been appreciated by parents and has created a bond between the parents and the institution.
- Teachers are in constant touch with the parents. Parents are provided with information about the attendance of the students over the phone. College organises an Annual Prize Distribution Function every year and the parents of the awardees are invited to attend the function.

6.5.3 – Development programmes for support staff (at least three)

• Awareness Program for Lab Safety Measures. • The Health Awareness Programme, Personality Development and Stress Management Awareness Program were conducted by the Psychology Department which focused on safety measures. • The College encourages its support staff to pursue higher education in the form of leave and academic support. The staff is also sent on training as and when programmes are announced.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Introduction of new programs • Development of E-Content curriculum • Implementation of an outcome-based education system • Improvements in infrastructure • Implementation of examination reforms. • Online student admissions

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Nil	Nil	Nil	Nil	Nil
2020	Nil	Nil	Nil	Nil	Nil

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Distribution of Sanitary Napkins	09/11/2019	09/11/2019	214	Nil
Health Checkup	30/09/2019	30/09/2020	68	Nil
Self Defence Training Programme	17/09/2019	26/09/2019	54	Nil
Kala evam Shilp	26/02/2020	26/02/2020	34	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

LED bulbs are being used in the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	6
Ramp/Rails	Yes	6
Rest Rooms	Yes	6
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	21/06/2019	1	Yoga	International Yoga day celebration	36
2020	1	1	02/03/2020	1	Fun Fair	To promote business and management skills in students	55

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Extension lecture on value education	25/09/2019	25/09/2019	53

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Clean Campus -College has a concept of clean campus based on zero Garbage Concept. 2.Green Campus -College has green campus concept which promotes more plantation in college having varieties of plants and trees. 3. College has a plastic free campus initiatives -students and teachers are encouraged to use cotton clothes carrying bags and natural packing materials. 4.Anti Pollution free campus - college promotes smoke, pollution free campus. Vehicle parking area is outside of college campus. 5.Anti Fire Crackers Campaign

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice: I- Mentoring Programme- Multidimensional development of students
A mentoring program designed to facilitate the multidimensional development of

students is a valuable initiative that can have a significant impact on their personal, academic, and professional growth. Such a program should focus on providing guidance, support, and resources to help students thrive in various aspects of their lives. Here are some key elements and considerations which are used for creating a successful multidimensional student mentoring program:

- **Goal Setting and Action Plans:** Encourage teachers and students to collaborate on setting clear goals and action plans for the students development in various area. Provided a well-rounded education plans that encompasses not only academics but also physical fitness, arts, ethics, and character development. Training for teachers to equipped with the skills and knowledge needed to guide and support students effectively. Regularly set up meetings between teachers and students. Students with teachers who have expertise or experience in relevant areas according to the students interests and goals such as academic, career, personal, and social.
- **Academic Support:** Help students with academic challenges by offering different study strategies, time management advice, and access to resources like tutoring services. Equip students with digital skills that are essential for the modern world. Also encourage the analytical thinking and problem-solving through different competitions like debates, discussions, and real-life applications. Support students in developing life skills, such as communication, problem-solving, and stress management.
- **Individualized Learning:** Training for teachers for effective teaching methods to accommodate different learning styles and paces. Create a environment where students can discuss personal challenges and receive emotional support from their teachers. Emphasize values like integrity, empathy, and responsibility through both curriculum and modeling by teachers.
- **Extracurricular Activities:** Encourage participation in sports, and arts to increase creativity, teamwork, and leadership skills. Always introduce diverse perspectives to cultivate open-mindedness and global awareness.
- **Resource Access:** Ensure students have access to resources such as workshops, seminars, and relevant materials that can aid their development. Promote diversity and inclusion in these various program to ensure that students from all backgrounds have access to mentorship opportunities.
- **Connection with companies:** Our College established connections with employers or industry partners to facilitate internships or job opportunities for the students. At the different time interval, college conduct surveys, interviews, or research to understand the needs and preferences of our learners.
- **Course structure:** Our faculty, design a curriculum or course structure that aligns with the identified skills and learning objectives with the appropriate format, duration, and delivery method for the program (e.g., workshops, online courses, apprenticeships).
- Also, create or source high-quality educational materials, including textbooks, online modules, or practical exercises which are beneficial for the students. For the career support, college faculty provides career counseling and job placement assistance to help participants transition into employment or advance in their careers
- **Feedback and Evaluation:** Implement a system for collecting feedback from both teachers and students to assess the programs effectiveness and make improvements. Collect data on the programs impact, such as improved academic performance, increased graduation rates, and enhanced personal and professional skills. By focusing on these elements, a multidimensional student mentoring program can provide students with the guidance and support they need to flourish academically, personally, and professionally, ultimately contributing to their overall development and success.

Practice- II Implementation of Green Initiatives Implementing green initiatives in a college can have a positive impact on the environment, promote sustainability, and educate students about their role in addressing environmental challenges and inspire future generations to make eco-conscious choices.. The institute encourages students and teachers to do some efforts for green and eco-friendly environment. Our institute makes all the necessary efforts to aware the students, faculty and non-teaching staff in green campus initiatives by slogan.

- **Environmental**

Audit: Conducted an environmental audit to assess the colleges current practices and identify areas for improvement. These practices include evaluating energy consumption, waste generation, water usage, and carbon emissions.

- **Energy Efficiency:** Implementing energy-saving measures such as upgrading lighting systems to LED, improving insulation, and installing energy-efficient systems. Encourage students and staff about energy conservation practices, such as turning off lights and electronics when not in use. LED bulbs are installed in the institute's building to save electricity.
- **Education and Awareness:** College host workshops, seminars, and awareness campaigns to educate the college community about the importance of sustainability and the specific initiatives being undertaken. Addition of some sustainability principles into the curriculum to ensure that students are exposed to environmental issues in their academic studies.
- **Waste Reduction:** Established a comprehensive recycling program on campus, including bins for paper, plastics, glass, and electronic waste.
- Our college takes all necessary steps to implement waste water management like bore well recharge pits are constructed in the institute's campus for harvesting rainy water. Our institute is working on the direction of waste water management particularly in hostels.
- Sign board/posters are displayed in the campus for encouraging ideas of plastic-free campus, noise pollution, and environmental awareness.
- **Protected water supply:** Reverse Osmosis (RO) drinking water provided in campus.
- We encourage our students and staff to turn off lighting in unoccupied spaces, whether in meeting room or in vacant offices and unused electronics equipment, avoiding the standby mode.
- Incorporated sustainable design and construction practices when building or renovating campus facilities. This may include using energy-efficient materials, and designing for natural ventilation and lighting.
- Activate power management features on computer and monitor so that it goes into low power sleep mode when we are not working on it.
- We encourage our students to use reusable water bottles, instead of purchasing single use plastic bottle of water.
- Integrated sustainability into the curriculum, offer courses or workshops on environmental issues, and host sustainability-related events and conferences.
- Develop and maintain green spaces on campus. These areas can serve as outdoor classrooms and contribute to biodiversity. By following these steps and fostering a culture of sustainability on campus, a college can make significant strides toward reducing its environmental footprint and preparing students to be environmentally responsible citizens.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gcwnarnaul.ac.in/images/83/MultipleFiles/File16993.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government College for Women, Narnaul, Haryana, has demonstrated remarkable performance in the area of Womens Empowerment and Gender Equality, which has been a distinctive priority and thrust within the institution. With a strong commitment to fostering womens education and empowerment, the college has taken significant steps to create a safe environment for female students to excel in their academic pursuits and beyond.

- **Promotion of Womens Education:** One of the foremost priorities of Government College for Women, Narnaul, is to provide quality education to women in the region. The college has consistently strived to increase access to education for women by offering a wide range of undergraduate and postgraduate courses. This commitment to womens education has resulted in a substantial increase in the enrollment of female students from diverse backgrounds.
- **Empowering Through Skill Development:** The College recognizes that education is not limited to textbooks. To empower its female

students with practical skills and enhance their employability, it has established various skill development programs and vocational courses. These courses are designed to equip women with skills that are in demand in the job market, enabling them to become financially independent and self-reliant. •

Creating an Inclusive and Safe Environment: Creating a safe and inclusive environment for female students is at the heart of the colleges priorities. It has established a Womens Development Cell and an Internal Complaints Committee to address issues related to gender discrimination, harassment, and safety. Regular awareness programs and workshops on gender sensitization are organized to promote gender equality and encourage students to stand up against discrimination. •

Promoting Leadership and Empowerment: The College places a strong emphasis on leadership development among its female students. It encourages them to participate in extracurricular activities, student organizations, and community service projects. Through these opportunities, students learn essential leadership skills, gain confidence, and develop a sense of social responsibility. •

Research and Advocacy: Government College for Women, Narnaul, actively engages in research and advocacy related to womens issues. Faculty members and students collaborate on research projects that address gender disparities, violence against women, and other critical issues. The college also organizes seminars, conferences, and awareness campaigns to advocate for womens rights and gender equality in the community. •

Alumni Success Stories: The College takes immense pride in its alumnae, many of whom have gone on to achieve remarkable success in various fields. These success stories serve as inspirational examples for current students, motivating them to aim high and break barriers. •

Community Outreach: Recognizing the importance of community engagement, the college regularly conducts outreach programs to empower women in the surrounding areas. These programs include adult literacy classes, health awareness camps, and vocational training sessions, all aimed at enhancing the quality of life for local women.

Government College for Women, Narnaul, Haryana, stands out for its exceptional dedication to womens education and empowerment.

Provide the weblink of the institution

<http://gcwnarnaul.ac.in/images/83/MultipleFiles/File16994.pdf>

8.Future Plans of Actions for Next Academic Year

1. All the departments were encouraged to organized seminar, workshop for PG courses and to prepare curriculum for value added courses. 2.Developing of ICT enabled classrooms/ Lab to improve teaching-learning. 3. Value based education may be given more attention. Yoga and Meditation classes may be introduced. 4.WSDC/NCC/NSS/YRC/RED RIBBON Club units of the college are advised to organize more activities for the benefit of students. 5.To promote maintaining of social distancing and use of masks and sanitizers 6. More sanitary napkins may be distributed among girl students. 7. To encouraged faculty members to undertake more and more online classes through available e teaching platforms like LMS, Siksha Setu App and ZOOM/GOOGLE Meet, Youtube Channel, Microsoft Team . 8. The building support is inadequate some classes are held in open ground. There is a need of at least a block of 12 classrooms.