

IQAC.....

All heads of departments and incharges of cells, Committees etc. were to prepare ac
Co-Curricular and extra activity plan through various cells and departments.
ICT infrastructure to be Implemented so that our students may get world class educa
The Principal instructed all the HODs to organize Seminars/ Special Lecture/Workshop actively take part in the enrichment Programmers.
To improve teaching -learning environment and discipline.

Planning.....

The college has adopted various measures such as infrastructure improvements- one new teaching block of 12 rooms has been handed over, upgrading online teaching learning process, enriching college library and organizing various events under subject societies and literary cell.

Department and streams wise review meetings are convened to

Ensure effective curriculum delivery. Principal also conducts periodic meetings to review the action plan and to ensure intimation to the parents about students' progress and performance. The institution provides library facility to the faculty for the effective delivery of the curriculum. To keep pace with the demands of modern education, the institution provides its pupils well equipped smart classrooms which improve students' learning abilities in

interesting ways. The college has a central library with a good seating capacity. Computers with internet facility have been made available in the library hall. Efforts are made to equip the laboratories with latest and sophisticated instruments so that the students may have sufficient exposure in handling them. Students are motivated to gather information and content from digital modes. Resource persons and experts are invited to deliver lectures on various topics to enhance students' learning experience. Apart from the classroom teaching, students are also motivated to be a part of different co-curricular activities to nurture the values of healthy competition, mutual cooperation and social responsibility.

Learning Level,.....

Our college assesses the learning level of students and organizes following special programs for advanced and slow learners:

**Comprehensive Assessment Tools:** The college employs a range of assessment methods, including tests, projects, presentations, and discussions.

**Individualized Learning Profiles:** Each student's performance is carefully analyzed to create personalized learning profiles.

**Advanced Learners Programs (ALP):** For advanced learners, specialized programs are designed to offer more challenging coursework.

**Dedicated Support for Slow Learners:** Special attention is given to students who may need additional time or resources to grasp concepts. Remedial classes, and supplementary materials are provided to help them.

Progress is monitored throughout the semester to ensure that students are benefiting from the specialized programs. Adjustments are made as necessary to meet individual learning needs.

**Qualified Faculty and Specialized Staff:** The college employs experienced teachers.

**Flexible Curriculum:** The curriculum is designed to be adaptable, allowing for customization to suit the learning requirements of both advanced and slow learners.

**Student-Centered Approach:** Students are actively involved in the process, providing feedback on the effectiveness of the specialized programs.

**Resource Allocation:** Adequate resources are allocated to support both the Advanced Learners and slow learners.

**Continuous Improvement and Evaluation:** The college regularly reviews outcomes of these specialized programs.

ICT....

Our college faculties use ICT tools for effective teaching and learning in an efficient manner. Following are the ways they employ ICT tools during their teaching learning process:

1. **Multimedia Presentations:** Faculty can create engaging presentations with text, images, videos, and audio to deliver content in a visually stimulating manner.

2. **Interactive Whiteboards:** These digital boards allow real-time interaction, enabling teachers to illustrate concepts dynamically and collaborate with students.

3. **Online Learning Platforms:** Faculty can use Learning Management Systems (LMS) to share resources, assignments, quizzes, and conduct discussions, providing a centralized hub for course materials.

4. **Webinars and Video Conferencing:** Faculty can conduct live sessions, webinars, and virtual office hours, allowing for real-time interaction and clarification of doubts.

5. **College library is automated and connected to internet so students and teachers can assess e-resources and e-books. Soul software is also installed.**

6. **Collaborative Tools:** Platforms like Google Workspace or Microsoft facilitate group projects, document sharing, and collaborative editing.

7. **Assessment and Feedback Systems:** Online assessment tools and automated grading systems streamline the evaluation process, providing prompt feedback to experiences.

8. Use of social media: Faculties created whatsapp groups; classwise and subjectwise. Here they send their study material and upload their video lectures. Students can access these videos at their own pace

#### Ecosystem for innovation.....

The college is consistent in its efforts to provide positive atmosphere for learning, creating and spreading knowledge. It always encourages the students as well as teachers to be the part of different innovative activities and research.

The college has different societies, cells and departments such as NCC, Red Cross, Women cell, literary Society, Legal Cell etc., through which the students and teachers are motivated to be the part of innovation and creation. Activities conducted by these are pivotal in developing leadership quality, various skills, planning, sharing and organising. The faculty members are always in process of learning and enhancing their knowledge and skills. They take research as a powerful tool to develop their creativity and apply it in their teaching skills. In this regard 4 faculty members presented their research papers in National Research seminars, 6 faculty members published their research papers in international research journals, 4 faculty members published their book in renowned publication house. Several teachers attended workshop National and International seminars. The students of B.Sc, participated in science exhibition, held at GCW, Ateli .They got second position in working model of "Remote Sensing". The students from Geography department got first position on the topic of "Global Warming" and students of Zoology score 3rd position for their model on "Corona Virus" in the same college.

#### Ext. Activities.....

The collage undertakes various extension activities involving students on regular basis and these are basically aimed at different communities in the neighbourhood. These extension activities can broadly categorised into sensitization, awareness, training, educational events etc. Sometimes the college collaborates with other organizations to generate mass awareness. All these activities are commenced by different Committees, Cells, NCC and NSS unit of the college.

The NSS unit of the college organises special camps in the nearby village, where distinctive awareness programme on health and hygiene, garbage disposal and cleanliness are carried out. In this regard the NSS unit conducted its 7 Day Camp from 19.10. 2021 to 25.10.2021 and again from 9.02.2022 to 15.02. 2022.

The NCC unit of the college participated in "Clean India Campaign" on 26th October 2021. The cadets also celebrated "Vigilance Awareness Week" from 26th October to 1st November 2021.

The Women Cell inculcates awareness and sensitivity in the students and encourages them to work for a safe and fair society for women through different co-curricular activities such as poster making, essay writing, speech, debate, extension lecture by eminent personalities and observing the International Women's Day by bringing in many enterprising resource persons.

All these activities are targeted to educate and guide the students, develop their competencies beyond campus and motivate them to become responsible citizens.

## Physical Facilities...

The institution has a campus area of 5.8 acres established in 1988. At U.G. Level there are three Streams- Art, Science and Commerce and the institution facilitates Master Degree in Hindi, English, Political Science, Mathematics, Commerce and Geography.

- Classrooms are the place where the cognitive, intellectual, social and cultural development of the students take's place and the future of human race is shaped. There are 36 spacious classrooms. The classrooms are well illuminated with nature and electric light system.
- There are Laboratories in different subjects such as Physics, Chemistry, Botany, Zoology, Geography, Psychology, Home Science and Computer. Practical are Conducted by concerned departments and students are given hand on exposure.
- The administrative wing of the college consist of Principal's office, Registrar's office, General office and Head Clerk's office which is fully wi-fi enabled.

## Library,.....

The College has a library, equipped with most modern facilities and infrastructure. The library has a rich collection of books and other reading materials. Present collection of books is more than 23000 besides magazines and 12 newspapers in Hindi & English languages. The partially automated setup within the library has 02 computers with Wi-Fi and lease line Internet facility and 02 UPS to provide uninterrupted power supply. The library is partially automated with the application of Soul 2.0. The college library has additional facility of Photocopy machine; students can get photocopies from it. The college ID Cards are also designed, developed and printed in library itself.

## Vision...

Vision of the college is encapsulated in the maxim of the college logo which states 'Vidya Dadati Vinayam' which means 'Humility through education'. Governance of the institution is reflective of and in tune with the vision and mission of the institution i.e.

- Finding the true identity as a person and as a human being which is promoted by the governance through implementing empowerment measures.
- Building a sense of national pride through celebrating national commemorative occasions and flag hoisting on Independence Day and Republic Day.
- For skill development, different hands-on training programs and workshops are organised.

For the implementation of the vision and the mission in a student-centric manner, all the decisions are taken collectively by the principal, staff members and the administrative staff. College is moving towards excellence in the guidance and wisdom of the learned and experienced governing body members. Teaching faculty are encouraged to make decisions on their own related to various teaching-learning activities. Co-curricular activities are done by staff and students collectively and it contributes to the process of leading together. In

strategizing and formulating action- plans for the short and longer terms, the non-teaching staff plays an important role.

#### Faculty Empowerment.....

The college provides welfare schemes for both teaching and non-teaching staff, to create an efficient, healthy, loyal and satisfied workplace for every stakeholder as per Government of Haryana guidelines. Providing cashless medical facilities for chronic diseases is a significant step towards employee well-being and better healthcare access. The leave policy based on years of service allows staff members to plan their time off effectively and encourages loyalty and dedication. Here are some more major welfare measures are as follows:

- Provident fund and ESI coverage for all.
- Provision of maternity, paternity and miscarriage leave and CCL for a maximum period of two years as per government guidelines.
- LTC, Leave Encashment and children's education allowance.
- Advance loan in case of exigency.
- Granting leaves like Casual leave, short leave, duty leave, Earned leave, academic leave and compensatory leave as per government guidelines.
- Medical Reimbursement, First Aid and Medical Facility.
- Annual performance appraisal.
- TA and DA to attend seminars and conferences.
- Providing festival gifts on festivals like Diwali and Holi (Only for Group-D Staff).
- Offer wheat loans during the session (Only for Group-D).
- Sports and game activities for both male and female staff.

#### Institutional values & Social Responsibilities....

The College provides all kinds of facilities & amenities to all students and staff members without any discrimination about their gender. However our college is a girls' college and there are no issues such as gender inequality. The College shows gender sensitivity in providing facilities such as

- Safety and Security: - Security guard is appointed on the campus. Full time hostel warden is also there.
- Complaint Box: - Complaint box has been set up on college campus for students as well as for staff to collect complaints & suggestions.
- Grievance Redressal Committee: - The College has constituted many committees to address gender sensitivity such as anti ragging committee, anti-sexual harassment committee, equal opportunity cell etc.
- CCTV Cameras are installed on the college premises which provide 24 hours surveillance.
- First aid facility for students.
- Fire Safety equipments: - Fire extinguishers are installed on the college campus to ensure fire safety.
- Women's Empowerment Programs
- Anti-Harassment Measures
- Awareness Campaigns

- Support Services: Providing support services for women, including counseling, mentorship programs, and facilities that address the specific needs of women on campus.

Best Practice:.....

## 1 Holistic Development of Students

Government College for Women, Narnaul, has such a comprehensive and holistic approach to the development of its students.

### Context

The commitment of Government College for Women, Narnaul, to providing opportunities for all students to grow and develop as assets to society is commendable.

### Practice

- Differentiated Instruction
- Academic Support Services.
- Extracurricular Activities
- Professional Development
- Feedback Mechanisms
- The college excels in offering a diverse range of co-curricular and extra-curricular activities, seamlessly integrated with the regular academic curriculum. Various entities such as NSS units, NCC units, Women's Cell, Placement Cell, Legal Literacy Cell, and Subject Societies play a vibrant role in orchestrating these activities.

## Best Practice- 2

Title of the Practice: Community Outreach Programme

### Objectives of the Practice

1. Identifying Community Needs
2. Program Planning
3. Community Engagement
4. Awareness and Education
5. Skill Building

### The Context:

There are several challenging issues that need to be addressed. These issues are problematic mainly for the village communities..

### The Practice:

The volunteers organized a programme in the campus on social evils like Domestic Violence Prohibition etc. The volunteers also performed Nuddad Natika, Haryanvi Skits & Poetic Recitation in the campus to enhance literacy rate.

Next year plan....

The college is progressing with renewed vigour for providing quality higher education to students. It is continuously adding to its infrastructural facilities and learning resources and taking new initiatives with the help of the Higher Education Department of Government of Haryana. The mentionable developments in this direction are the following:-

These Requirements are already sent to DHE given below:

1. Teaching block of twelve classrooms infrastructure.
2. A Solar Energy Plant is proposed and the college administration has sent the proposal to the higher authorities for this.