

Office of the Principal Govt. College For Women, Narnaul.

MINUTES OF MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD ON 2 July, 2018.

The meeting of IQAC members was held on 2 July, 2018 in Principal Office.

The following members were present:-

Sr. No.	Name	Designation
1.	Sh . R.K.Yadav	Chairman IQAC (Principal)
2.	Dr. R.P.Yadav	Coordinator
3.	Smt.Sushma	Sr. Faculty Member
4.	Sh.Udai Singh	Sr. Faculty Member
5.	Dr. R.P.Singh	Sr. Faculty Member
6.	Sh.Satvir Singh	Administrative Officer
7.	Sh.Hari Kisan	Local Society
8.	Smt. Radhika	Alumni
9.	Ms.Nazima Rana	Student

The meeting decided to

- Collect Action plan from all departments and administration.
- Preparation of AQAR.
- New academic calendar is to be prepared by comparing the university calendar. Sh. Udai Singh is assigned to prepare the same.
- Encouraging ICT applications.
- To Undertake renovation & Construction activity .
- Co-Curricular and extra activity plan through cells and clubs.
- Departmental activity to be planed.
- ICT infrastructure to be Implemented.
- The Principal requested all the HODS to organise Seminars/ Special Lecture/ Workshop/Talk for students with IQAC. She further requested all the teachers to encourage & motivate students to actively take part in the enrichment programmes & prepare Papers for presentation in front of the resource persons.
- Meeting to be held with each department and committees, to make action taken reports and their plan of action for the new session. The said departments and committees to be informed of the need to submit their Minute and Report of performance in accordance with UGC Guidelines.



Chairman IQAC (Principal)

Office of the Principal Govt. College For Women, Narnaul.

MINUTES OF MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD ON 2 November, 2018.

The meeting of IQAC members was held on ON 2 November, 2018 in Principal Office.

The following members were present:-

Sr. No.	Name	Designation
1.	Sh . R.K.Yadav	Chairman IQAC (Principal)
2.	Dr. R.P.Yadav	Coordinator
3.	Smt.Sushma	Sr. Faculty Member
4.	Sh.Udai Singh	Sr. Faculty Member
5.	Dr. R.P.Singh	Sr. Faculty Member
6.	Sh.Satvir Singh	Administrative Officer
7.	Sh.Hari Kisan	Local Society
8.	Smt. Radhika	Alumni
9.	Ms.Nazima Rana	Student

Minutes of the meeting

In this meeting the committee members decided:

1. Minutes of Previous meeting is approved and implemented.
2. Sports activities will be organized as per calendar in the college.
3. Teaching-Learning and evaluation system adopted in the college was discussed.
4. To improve the infrastructural facilities in the college campus and construction work of new teaching block.
5. To improve academic environment and discipline.
6. To organize internal seminars, extension lectures and workshop.
7. To encourage faculty members to undertake more and more research work.
8. Placement cell initiatives for students.
9. Utilization of grants as per S.N.E. provide by the department.
10. Co-Curricular and extra activity plan through cells and clubs
11. Extension & out rich activity.



Chairman IQAC (Principal)

Office of the Principal Govt. College For Women, Narnaul.

MINUTES OF MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD ON 11 April,2019

The meeting of IQAC members was held on 11 April,2019 in Principal Office.

The following members were present:-

Sr. No.	Name	Designation
1.	Sh . R.K.Yadav	Chairman IQAC (Principal)
2.	Dr. R.P.Yadav	Coordinator
3.	Smt.Sushma	Sr. Faculty Member
4.	Sh.Udai Singh	Sr. Faculty Member
5.	Dr. R.P.Singh	Sr. Faculty Member
6.	Sh.Satvir Singh	Administrative Officer
7.	Sh.Hari Kisan	Local Society
8.	Smt. Radhika	Alumni
9.	Ms.Tripti	Student

Minutes of the meeting

In this meeting the committee members decided:

1. Minutes of Previous meeting is approved and implemented.
2. All the in-charges are instructed to check the preparation of the annual function.
3. Arrange extra classes to complete the syllabus before examination and practical must be completed before examination.
4. Assessment of extension and co-curricular activities.
5. Preparation of upcoming university exam.



Chairman IQAC (Principal)