

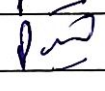


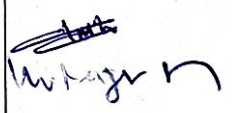
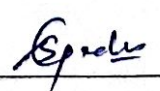



OFFICE OF THE PRINCIPAL, GOVT. COLLEGE FOR WOMEN, NARNAUL

LIST OF VARIOUS COMMITTEES Session 2025-26




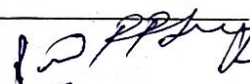
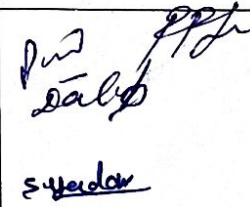

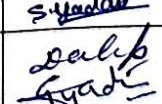
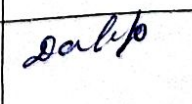
The following Committees are constituted for session 2025-26. These annual duties will come in force with immediate effect. Ex-conveners/Incharges are requested to hand over their charges if any, to the new incumbents and get counter signature of the undersigned as early as possible.





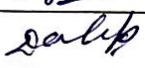
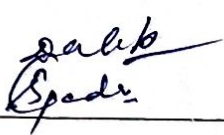



The conveners/Incharges of the various committees should note down the name of the faculty members associated with them. They are also required to invite fresh quotations for the work to be undertaken by them immediately.

S.N.	Name of the Staff Member	Designation		Signature
1	College Council:- Dr. Yash Pal Dr. Parul Gupta Smt. Anju Rani Sh. Ajay Thakan Smt. Mamta Sidharth	Professor Asso. Prof Asso. Prof. Asso.Prof. Asso.Prof.		
2	Senior Tutor & Chief Proctor Dr. Parul Gupta	Asso. Prof		
3	Bursar Dr. Parul Gupta	Asso. Prof		
4	Checking of Income Tax statement & Property return Dr. Manmeet Kaur Sh. Parveen Gupta Smt. Pooja Batra Smt. Sweetie Goyal	Asstt. Prof. Ext. Lect. Ext. Lect. Ext. Lect.	Convener Member Member Member	
5	Staff/Stage Secretary Smt. Anju Rani Dr. Mamta Sidharth	Asso. Prof. Asso.Prof.	Convener Member	
6	Social Secretary DR. Anju Rani	Asso.Prof.		
7	Reception (All members of the College Council & Student Volunteers)			
8	College Time -Table / Work Load & Introduction of New subjects Dr. Mamta Sidharth (Convener) Sh. Chiranjiv Tayal Smt. Sunita Devi Smt. Priyanka kumari Dr. Lalita Yadav Dr. Rekha Saini	Asso.Prof. Asstt. Prof. Asstt. Prof. Asstt. Prof. Ext. Lect Ext. Lect	Convener. Member Member Member Member Member	
9	House Examination & University works Sh. Sunil Kumar Dr. Priyanka Kumari Smt. Sunita kumari Dr. Shubhlata Dr. Pooja Batra Sh. Sandeep Kumar (Phy.) Smt. Lalita (Skt.) Dr. Raman singh Smt. Poonam Yadav (Math) Smt. Shweta (Geo) Smt. Manisha Tayal (Math) Dr. Sita Kumari Sh. Sunil Kumar	Asstt. Prof. Asstt. Prof. Asstt. Lect. Extn. Lect. Extn. Lect. -do- -do- -do- -do- -do- -do- -do- L.A.	Registrar (Result, Online ACR) Dy. Registrar (Lecture shortage) Dy. Registrar (Uni. Works) Member Member Member Member Member Member Member Member L.A.	
10	UGC Affairs Correspondence / Grants/ New Subject/NAAC) Smt. Anju Rani Sh. Ajay Thakan Dr. Mamta Sidharth Sh. Chiranjiv Tayal Dr. Mamta Sharma	Asso. Prof Asso. Prof. Asso. Prof. Asstt. Prof. Asstt. Prof.	Nodal Officer Curricular Aspects Teaching-Learning And Evaluation Research, Innovations & Extension	

	<p>Smt. Sadhana Dr. Sunil Kumar Sh. Sandeep Kumar (Phy.) Dr. Pawan Kumar Dr. Jyoti Yadav (Eng.) Dr. Neelam (Eng.) Dr. Radhika (Eng.) Dr. Poonam Yadav (Eng.) Dr. Munesh Yadav (Eng.) Dr. Suman Yadav (Eng.) Dr. Preeti Kumari Sh. Ashwani Bhardwaj Sh. Sanjesh Yadav Smt. Reena Saini Smt. Sheetal Bansal Sh. Sunil Kumar</p>	<p>Asstt. Prof. Asstt. Prof. Ext. Lect. Asstt. Prof. Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect. Guest Lect. Clerk Computer Inst. Computer Inst. L.A</p>	<p>Infrastructure & Learning Resources Student Support & Progression Governance Leadership & Mngt. Institutional Values & Best Practices Internal Coordinator Coordinator with Nodal Officer Teaching-Learning And Evaluation Research, Innovations & Extension Infrastructure & Learning Resources Student Support & Progression Governance Leadership & Mngt. Institutional Values & Best Practices ICT assistance Documentation Assistance Documentation Assistance Documentation Assistance Documentation Assistance</p>	<p><i>Handwritten signatures: Syadav, Spady</i></p>
11	<p>Subject Society & Wall Magazine Sh. Chiranjiv Tayal Dr. Mamta Sharma Dr. Dalip Singh Dr. Aliya Khan</p>	<p>Asstt. Prof. Asstt. Prof. Asstt. Prof. Asstt. Prof.</p>	<p>Science, Maths, Sanskrit, Hindi, Geography, History, Pol.Sci. English, Sociology, Commerce,</p>	<p><i>Handwritten signature: Sahit</i></p>
12	<p>College Magazine Dr. Ajay Thakan Smt. Sharmila Yadav Dr. Aliya Khan Smt. Rinku</p>	<p>Asso. Prof. Asstt. Prof. Asstt. Prof. Ext. Lect.</p>	<p>Editor in Chief Editor in English Section Editor in Planning forum Editor in Hindi Section</p>	
13	<p>Annual Report Sh. Ajay Thakan Dr. Ashwani Bhardwaj Smt. Nisha Yadav Sh. Sunil Kumar</p>	<p>Asso. Prof. Guest Lect. Clerk L.A.</p>	<p>Convener Member Member Member</p>	<p><i>Handwritten signature: Sahit</i></p>
14	<p>Cultural and Co-Curricular Activities Sh. Ajay Thakan Sh. Om Prakash Dr. Manisha Saini Dr. Harmeet kaur Dr. Neelam Yadav Dr. Radhika Dr. Mandeep Kumari Sh. Balwan Singh</p>	<p>Asso. Prof. Asstt. Prof. Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect. Tabla Player</p>	<p>Co-ordinator Assistant Co-ordinator Music & Dance Section Theatre All Literary Section Fine Arts Instrumental Music Member</p>	
15	<p>Seating & Shamiana, Mike & Light Dr. Dalip Singh Sh. Naresh Kumar Sh. Surender Kumar</p>	<p>Asstt. Prof. Ext. Lect. Tabla Player</p>	<p>Convener Member Member</p>	<p><i>Handwritten signature: Sahit</i></p>
16	<p>Prize Purchase & Distribution Dr. Manmeet Kumar Dr. Ashwini Kumar Dr. Parveen Gupta Dr. Manisha Saini Dr. Poonam (Maths) Dr. Shweta Dr. Sunita Jakhar</p>	<p>Asstt. Prof. Guest Lect. Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect.</p>	<p>Convener Member Member Member Member Member Member</p>	<p><i>Handwritten signature: Sahit</i></p>
17	<p>Canteen Dr. Dalip Singh Sh. Om Prakash Sh. Sunil Kumar</p>	<p>Asstt. Prof. Asstt. Prof. Asstt. Prof.</p>	<p>Convener Member Member</p>	<p><i>Handwritten signature: Sahit</i></p>
18	<p>Tea / Refreshment Sh. Sunil Kumar Sh. Rajender Prasad Sh. Ramesh Chand Sh. Balwan</p>	<p>Asstt. Prof. J.L.A. J.L.A. Tabla Player</p>	<p>Convener Member Member Member</p>	
19	<p>Stationary Printing Sh. Omprakash Dr. Girish Yadav Sh. Sanjesh Yadav</p>	<p>Asstt. Prof. Ext. Lect. Clerk</p>	<p>Convener Member Member</p>	<p><i>Handwritten signature: Sahit</i></p>
20	<p>Campus Beautification & Cleanliness</p>			

	Dr. Neelam Dr. Poonam Dr. Munesh Yadav Smt. Sita Kumari	Ext. Lect (Eng.) Ext. Lect (Eng.) Ext. Lect (Eng.) Ext. Lect. (Eco.)	Convener Member Member Member	
21	Decoration <i>Dr. Manmeet Kaur</i> Smt. Radhika Dr. Jyoti Yadav Smt. Suman Devi Dr. Preeti Kumari	Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect.	Convener Member Member Member	<i>H. Kaur</i> 11/9/25
22	College Property & Repair Dr. Dalip Singh Sh. Omprakash Sh. Sunil Kumar	Asso. Prof. Asstt. Prof. Asstt. Prof.	Convener Member Member	<i>Dalip</i>
23	College Building Minor Work & Repair Sh. Ajay Thakan Sh. Chiranjeet Tayal Sh. Om Prakash Sh. Sunil Kumar	Asso. Prof. Asstt. Prof. Asstt. Prof. L.A.	Convener Member Member Member	<i>Unit</i> <i>Speaks</i>
24	Bus Pass / Traffic Interpretation / Driving License Dr. Dalip Singh Sh. Naresh Kumar Sh. Vijender Kumar	Asstt. Prof. Ext. Lect. JLA	Convener Member Member	<i>Dalip</i> <i>Vijender</i>
25	Electricity & Maintenance Sh. Omprakash Sh. Pradeep Kumar Sh. Rajender Sh. Ramesh Chand	Asstt. Prof. L.A.. J.L.A. JLA	Convener Member Member Member	<i>Pradeep Kumar</i>
26	Educational Tour Sh. Sunil Kumar Smt. Priyanka Kumari Dr. Poonam Yadav (Eng.) Dr. Neelam Sh. Sunil Kumar	Asstt. Prof. Asstt. Prof. Ext. Lect Ext. Lect L.A.	Convener Advisor Member Member Member	<i>Speaks</i>
27	Library Advisory Dr. Parul Gupta Smt. Anju Rani Sh. Ajay Thakan	Asso. Prof. Assoc. Prof. Assoc. Prof.	Secretary Member Member	<i>Parul</i>
28	Earn While You Learn Smt. Priyanka Kumari Smt. Sunita Devi Sh. Sanjesh Yadav	Asst. Prof. Asstt. Prof Clerk	Convener Member Member	<i>S. Yadav</i>
29	EDUSAT/ LMS/ Online Class Sh. Ashwani Bhardwaj Dr. Praveen Gupta Dr. Sweetie Goyal	Guest Lecturer Ext. Lect Ext. Lect	Incharge Member Member	<i>Ashwani</i>
30	N.S.S. Programme Officers Dr. Manmeet Kaur Dr. Priyanka Kumari Smt. Sunita Devi	Asstt. Prof. -Asstt. prof Asstt. Prof.	Unit No- 1 Unit No- 2 Unit No- 3	<i>H. Kaur</i> 11/9/25
31	NSS Advisory Smt. Anju Rani Dr. Mamta Sidharth Dr. Mamta Sharma	Asso. Prof. Asso. Prof. Asstt. Prof.	Convener Member Member	<i>Mamta</i>
	N.C.C. OFFICER Dr. Mamta Sidharth	Asso. Prof.	Incharge	<i>Mamta</i>
32	Women Studies & personality Development Dr. Mamta Sharma Dr. Samta Yadav Dr. Harmeet Kaur	Asstt. Prof. Ext. Lect Ext. Lect.	Convener Member Member	<i>Mamta</i>
33	Placement Cell Dr. Manmeet Kaur Sh. Sunil Kumar Dr. Preeti Kumari Sh. Naresh Kumar	Asstt. Prof. Asstt. Prof Ext. lect. Ext. lect.	Convener Advisor Member Member	<i>H. Kaur</i> 11/9/25
34	Grievance Redressal Cell for Staff Dr. Yash Pal Dr. Parul Gupta Smt. Anju Rani	Professor Asso. Prof. Assoc. Prof.	Convener Member Member	<i>Parul</i> <i>Yash</i>

35	College Sports Board Smt. Suman Yadav Smt. Sunita Devi Sh. Sunil Kumar Smt. Raman Singh Smt. Shweta Smt. Shubh Lata Smt. Geeta Yadav Smt. Mandeep Yadav Dr. Harmeet Kaur Smt. Sita Kumari Dr. Sunita Jakhar Dr. Anil Kumari Dr. Rinku Devi Dr. Sunita Jakhar	Asstt.Prof. Asstt.Prof. Asstt.Prof. Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect.	Incharge Sports Store Incharge Yoga and Mental Health Incharge Badminton Incharge Kabbadi Incharge Kho-Kho Incharge Base Ball Incharge VolleyBall Incharge Athletic Events Incharge Archery Incharge Foot ball Incharge Table Tennis Incharge Cricket Incharge Wrestling Incharge Judo and Martial Arts	
36	General Purchase Smt. Anju Rani Sh. Ajay Thakan Dr. Sunil Kumar Sh. Om Prakash	Asso. Prof. Asso.Prof. Asstt. Prof. Asstt.Prof.	Convener Member Member Member	
37	Red Ribban Club & Red Cross Smt. Sunita Devi Dr. Rekha saini Dr. Neelam Yadav (Botany)	Asstt.Prof. Ext. Lect. Ext. Lect.	Incharge Member Member	
38	College Sanitation Drinking Water Facilities & Maintenance of R.O. Sh. Chiranjeev Tayal Sh. Omparkash Sh. Ramesh Chand Sh. Rajender	Asstt. Prof. Asstt. Prof. J.L.A. J.L.A.	Convener Member Member Member	
39	R.T. I. Incharge Dr. Parul Gupta Smt. Anju Rani	Assoc. Prof. Assoc. Prof.	P.I.O. A.P.I.O.	
40	College Alumni Coordination Dr. R.P. Singh Dr. Parul Gupta Smt. Anju Rani	Professor Assoc. Prof. Assoc. Prof.	Secretary Member Member	
41	Internal Quality Assurance Cell Dr. R.P. Singh Dr. Parul Gupta Dr. Dalip Singh Dr. Priyanka Kumari Sh. Dharmbir Singh Sh. Sanjesh Kumar <i>YADAV</i> Smt. Radhika Ms. Nandini	Professor Asso. Prof Asstt. Prof. Asstt. Prof. Local Society Adm. Officer Alumani Student	Convener Member Member Member Member Member Member Member	
42	Court Cases / Legal Cell / LMS Dr. Manmeet Kaur (Legal Cell) Dr. Dalip Singh (Court Cases) Sh. Omprakash Dr. Priyanka Kumari Dr. Geeta Yadav Sh. Sanjesh Yadav	Asstt. Prof. Asstt. Prof. Asstt. Prof. Asstt. Prof. Ext. Lect. Clerk	Incharge Member Member Member Member Member	
43	Photography & Gown Incharge Dr. Dalip Singh Dr. Geeta Yadav Dr. Samta	Asstt. Prof. Ext. Lect. Ext. Lect.	Convener Member Member	
44	Public Relation News Coverage Smt. Anju Rani Dr. Deepika Rana	Asso. Prof. Ext. Lect	Convener Member	
45	Discipline Dr. Dalip Singh Sh. Sunil Kumar Sh. Omprakash Smt. Suman Yadav Smt. Sweety Goyal Dr. Poonam Bai Dr. Harmeet Kaur Dr. Sonam Devi Dr. Usha Yadav Dr. Geeta Yadav	Asstt. Prof. Asstt. Prof Asstt. Prof Asstt. Prof Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect. Ext. Lect.	Convener Member Member Member Member Member Member Member Member Member Member	

	Sh. Balwan	Tabla Player	Member	
46	<u>Nodal Officer Online Admission</u> Dr. Mamta Sidharth Smt. Sunita Devi Sh. Omprakash Smt. Priyanka Kumari Smt. Pooja Batra Sh. Sandeep (Physics) Smt. Reena Saini Smt. Sheetal Bansal	Asso. Prof. Asstt. Prof. Asstt. Prof. Asstt. Prof. Ext. Lect. Ext. Lect. Computer Inst. ----do----	Convener Member Member Member Member Member Member Member	
47	<u>Language Lab Incharge</u> Sh. Ajay Thakan	Asso. Prof.	Incharge	
48	<u>Smart Class Incharge, IT Cell</u> Dr. Ashwani Bhardwaj Smt. Sheetal Bansal Smt. Reena Saini Smt. Shweta	Guest Lect Computer Inst. ----do---- Ext. Lect.	Convener Member Member Member	
49	<u>HOSTEL ADVISORY</u> Smt. Anju Rani Smt. Priyanka Kumari Smt. Vandana Dr. Subhlata	Asso. Prof. Asstt. prof Ext. Lect. Ext. Lect.	Warden Advisor Member Member	
50	<u>SC/BC Students Welfare Scheme/ Scholarship & Stipend</u> Sh. Omprakash Smt. Lalita Sh. Naresh Kumar Sh. Manish Kumar	Asstt. Prof. Ext. Lect. Ext. Lect. Clerk	Convener Member Member Member	
51	<u>Technical Nodal Officer (AEBAS)</u> Dr. Ashwani Bhardwaj Smt. Reena Smt. Sheetal Sh. Sandeep	Guest Lect. Instructor Instructor Assistant	Convener Member Member Member	
52	<u>Outsourcing policy part-I & Part-II</u> Dr. Mamta Sidharth Smt. Anju Rani Dr. Dalip Singh Dr. Aliya Khan Sh. Sanjesh Yadav	Asso. Prof. Asstt. Prof. Asstt. Prof. Asstt. Prof. Clerk	Convener Member Member Member Member	
53	<u>Road Safety Club</u> Dr. Dalip Singh Dr. Rekha Saini Dr. Neelam Yadav	Asstt. Prof. Ext. Lect. Ext. Lect.	Convener Member Member	
54	<u>Maintenance of Principal office & Admn. Block</u> Sh. Ajay Thakan Dr. Dalip Singh Sh. Sunil Kumar	Asso. Prof. Asstt. Prof. L.A.	Convener Member Member	
55	<u>Spoken Tutorial</u> Sh. Sunil Kumar	Asstt. Prof.	Member	
56	<u>College Dispensary</u> Smt. Sunita Devi	Asstt. Prof.	Incharge	
57	<u>Anti Sexual Harassment/Ragging</u> Dr. Mamta Sidharath Smt. Anju Rani Dr. Parul Gupta Adv. Giribala Yadav Sh. Ramesh Chand Sh. Rajender Ms. Twinkle Ms. Aarti Saini Ms. Nandini	Asso. Prof. Asso. Prof. Asso. Prof. Legal Advisor JLA JLA Student Student Student	Convener Member Member Member Member Member Member Member Member	
58	<u>RUSA</u> Sh. Sunil Kumar Smt. Sita Kumari Smt. Shweta Sh. Sandeep (chem.) Sh. Sunil Kumar	Asstt. Prof. Ext. Lect. Ext. Lect. Ext. Lect. L.A.	Incharge Member Member Member Member	
59	<u>Students Welfare</u> Dr. Parul Gupta Smt. Anju Rani Dr. Mamta Sidharath	Assoc. Prof. Assoc. Prof. Assoc. Prof.	Convener Member Member	

0	Proctorial / Checking Dr. Yash Pal Dr. Parul Gupta Smt. Anju Rani	Prof. Asso. Prof. Asso. Prof.	Convener Member Member	f-2
1	EBSB Sh. Ajay Thakan	Asso. Prof.	Convener	
2	Nodal Officer Election Sh. Sunil Kumar Sh. Sunil Kumar	Asstt. Prof L.A.	Convener Member	Spady
63	Nature Interpretation Center. Dr. Sunita Jakhar Smt. Madhu Dr. Nitu Kumari	Asstt. Prof. Ext. Lect. Ext. Lect.	Convener Member Member	
64	Nodal Officer Passport/PPP Dr. Ashwani Bhardwaj Sh. Sandeep (Chem) Dr. Girish	Guest Lect. Ext. Lect. Ext. Lect.	Convener Member Member	Ver Spady
65	AISHE Sh. Ajay Thakan Sh. Pradeep Kumar Sh. Sunil Kumar	Assoc. Prof. L. A. L. A.	Convener Member Member	Pradeep Kumar Spady
66	G.E.M. Smt. Anju Rani Sh. Om Prakash Sh. Sunil Kumar	Asstt. Prof. Asstt. Prof. L.A.	Buyer Consignee Member	Spady
67	Estate Officer Dr. Dalip Singh	Asstt. Prof.	Convener	Dalip
68	Wooden Property Sh. Omprakash Sh. Vijender	Asstt. Prof. JLA	Convener Member	Vijender
69	Steel Property Dr. Dalip Singh Sh. Pradeep Kumar	Asstt. Prof. L. A.	Convener Member	Dalip Pradeep Kumar
70	Complaint & Suggestion Dr. Parul Gupta Smt. Anju Rani Sh. Ajay Thakan Dr. Mamta Shidharth	Asso. Prof. Asso. Prof. Asso. Prof. Asso. Prof.	Convener Member Member Member	f-2
71	HRMS & MIS Dr. Ashwani Bhardwaj Sh. Sandeep Kumar Smt. Reena Saini Smt. Sheetal Bansal	Guest Lecturer Assistant Computer Inst. Computer Inst.	Convener Member Member Member	Ver
72	Apprentices Incharge Dr. Ashwani Bhardwaj Sh. Manish Kumar	Guest Lecturer Clerk	Convener Member	Ver
73	My Bharat Portal 1. Dr. Nirmal Kaur 2. Smt. Reena Saini 3. Smt. Sheetal Bansal			

Principal
Govt. College for Women
Narnaul (M/Garh)