



OFFICE OF THE PRINCIPAL GOVT. COLLEGE FOR WOMEN NARNAUL

Memo No. GCW/NNL/2026/ 483

Date:- 11/09/2026

Phone No: - 01282-250260

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TENT AND SHAMIYANA QUOTATION NOTICE

Sealed Quotations are hereby invited from the interested Tent/Shamiyana providing agencies/firms for providing **Tent/Shamiyana and allied arrangements on hire basis** for various programmes, functions, events and other activities of Government College for Women, Narnaul during the session 2026-2027. Interested agencies/firms are requested to submit their **lowest and competitive rates** for the services/items mentioned in the Performa enclosed herewith, strictly in accordance with the terms and conditions given below. The rates must be clearly mentioned against each item in the prescribed Performa.

The sealed quotations should be addressed to the **Principal Government College for Women, Narnaul**, and the envelope should be super scribed as "**QUOTATION FOR TENT AND SHAMIYANA**".

The detailed information with terms and conditions can be obtained from the office of the undersigned on all working days from 9:00 A.M. to 4:00 P.M., and is also available on the college notice board and website: <http://gcwnarnaul.ac.in>. The sealed quotations must be reached in the office of the undersigned **on or before 21.09.2026** through **Registered Post/Speed Post** or may be deposited **BY HAND** in the office of the undersigned during office hours. Quotations received after the prescribed last date shall not be entertained.

Terms and Conditions:

1. The rates quoted shall be **inclusive of all applicable taxes, including GST, transportation, loading/unloading, installation, dismantling and all other incidental charges**. No extra payment shall be made by the College on any account.
2. The Tent/Shamiyana, furniture, fittings, fixtures and other allied material supplied on hire shall be **clean, safe, properly maintained and of satisfactory quality**.
3. The quotation shall be submitted on the **official letterhead of the firm/agency**, duly signed and stamped by the authorized person, with complete contact details and other relevant particulars.
4. The **specifications, dimensions, quality and details** of the Tent/Shamiyana and other items/services offered shall be clearly mentioned in the quotation.
5. The firm/agency shall be responsible for the **transportation, loading/unloading, erection, installation, arrangement and dismantling** of the Tent/Shamiyana and allied items at the venue, as per the requirements and directions of the College authorities.
6. The firm/agency shall ensure that the Tent/Shamiyana and all allied arrangements remain in **proper, safe and satisfactory condition throughout the programme/event**. Any defect, damage, deficiency or inadequacy noticed during the hired period shall be rectified/replaced by the firm immediately, without any additional cost to the College.
7. The firm/agency shall ensure that the Tent/Shamiyana and allied arrangements are **properly erected, securely installed and dismantled safely**, and shall be responsible for taking all necessary precautions in this regard.
8. No payment shall be made for any **work/service/material found unsatisfactory, defective, inadequate or not provided as per the requirements of the College**.
9. The College shall make payment only for the **actual services/items hired and satisfactorily provided**, as duly verified and certified by the competent authority of the College.
10. The firm/agency shall be responsible for any **loss or damage caused to College property due to negligence or improper installation/handling** of the hired items and shall make good such loss/damage at its own cost.
11. Quotations received **after the prescribed due date and time** shall not be accepted/entertained.
12. The rates quoted shall remain **valid up to 31.03.2027** from the date of acceptance of the quotation.
13. The College reserves the right to **accept or reject any or all quotations, in whole or in part, without assigning any reason thereof**.
14. The decision of the **competent authority of the College** regarding the selection and acceptance of the quotation shall be **final and binding** on all participating firms/agencies.
15. The successful firm/agency shall provide the Tent/Shamiyana and allied arrangements **as and when required by the College during the Session 2026-2027**, subject to the actual requirement and instructions of the College authorities.

Convener

Seating & Shamiana, Mike & Tent Committee

Principal

Govt. College for Women Narnaul
Principal
Govt. College for Women
Narnaul (Hry.)